

# CHILD ABUSE TRAINING AND COORDINATION COUNCIL

Oklahoma State Department of Health  
1000 NE 10<sup>th</sup>, Room 507  
Oklahoma City, Oklahoma  
2:00 – 4:00 p.m.

Meeting Minutes  
February 4, 2009

## Members

Larry Birney – Tracy Shivers (CLEET) [D]	Nena Newman (OKDHS) [P]
Candace Blalock (Judiciary)[A]	Sarah Passmore (SAOPOP) [P]
Gwen Downing (ODMHSA) [A]	Ramona Paul – Karyn Hutchens (ODOE) [P]
Pilar Escobar (SMAANA) [P]	Tara Portillo (DAC) [P]
Jerry Fry (PARB) [P]	Barbara Smith (OSDH) [A]
Brenda Gentry (ATFCAN) [P]	Marcia Smith – Jackie Steyn (OCADVSA) [D]
Donna Glandon (OJA) [P]	Sherri Snyder (CAC) [P]
A.J. Griffin (OAYS) [A]	Steve Wells (SCNASW) [P]
Ray Hand (SAP) [A]	Mary Womack (OSDH) [A]
Tracy Haney (OICWA) [P]	Vacant (CASA) [A]
Kenny Holloway (ODOC) [P]	Vacant (OBA) [A]

[P] - Present      [A] - Absent      [D] – Designee

**STAFF:** Patricia Damron [P], Lisa Slater [P]

**GUESTS:** DeLynn Fudge, Susan Damron-Krug

### I. Call to Order –Chair, Donna Glandon

The meeting was called to order at 2:06 with introduction for new members.

### II. Review and Approval of Board Minutes from February 4, 2009 – Chair, Donna Glandon

A motion was made by Sarah Passmore and seconded by Brenda Gentry to accept the March 4, 2009. Tracy Shivers, Pilar Escobar, Brenda Gentry, Donna Glandon, Nena Newman, Sarah Passmore, Jackie Steyn for Marcia Smith and Steve Wells voted in favor. Jerry Fry, Tracy Haney, Kenny Holloway and Tara Portillo Abstained. The motion passed.

### III. Public Comment

There was no public comment.

### IV. Presentation – DeLynn Fudge, District Attorney’s Council Susan Damron-Krug, Attorney General’s Office

DeLynn Fudge, Director of Federal Grants for the Oklahoma District Attorney Council reported on the development and implementation of the Domestic Violence Coordinated Community Response Teams.

Susan Damron-Krug, Unit Chief of the Victim Services Unit and Chair of the Domestic Violence Fatality Review Board (DVFRB) of the Oklahoma Attorney General’s Office. Ms Damron-Krug reported to the Council that as the DVFRB has reviewed cases an issue keeps reoccurring. The issue is when there is a domestic violence death there are usually children in the family. These children are usually placed with a family member without any follow up services offered. The DVFRB wanted to ask the Council if the MDTs would consider developing a system of referral for follow up services for the children and the family.

### V. Review and Possible Action on Multidisciplinary Teams expanding duties

1. Provide referral of follow up services to the children who have had a parent die due to domestic violence.
2. OCDVSA meeting –DV having representation on MDT’s

Due to the presentations and the new information the Council decided to discuss further at the April meeting.

### VI. Review and Possible Action on CATCC membership terms and vacancies – Pat Damron

Pat reported that the letter to the Court Appointed Special Advocates (CASA) and Oklahoma Bar Association (OBA) had not responded yet. Pat asked again that each member listed at the end of their two (2) year term send a letter to Lisa S. requesting they would like to remain reappointed to the council. Some members had already given one to Lisa S.

- VII. Review and Possible Action Regarding Annual Team Review - Chair**  
Pat reported that she and Lisa S. were looking for a meeting place and date for the teams to hold the Annual Review. The council reported that this would be addressed in April.
- VIII. Travel for Council Members – Pat Damron**  
Members were reminded that if traveling from another city to the meeting and are not reimbursed by their agency will be given a travel form to complete and return to Lisa Slater for mileage to and from the council meetings
- IX. Activity Report – Pat Damron**  
Investigating Child Fatalities will be held on March 19 & 20 at Francis Tuttle Vo-Tech in Oklahoma City.  
  
Taking your investigation to the Courtroom will be held on April 29 & 30 in Ardmore and June 17-19 in Bristow.  
  
Investigating Technology Facilitated Crimes Against Children will be held in Tulsa on May 13 and OKC May 12, 2009.  
  
The vacant positions of Suzie Settles, Programs Coordinator and Sandie Sherrill, Programs Manager have not been refilled. Hopes were to have interviews soon after spring break.
- X. Old Business: – Council**  
There was no old business
- XI. New Business**  
There was no new business.
- XII. Announcements**  
There was no new announcement reported.
- XIII. Adjourn**  
The meeting adjourned at 3:30.