

CHILD ABUSE TRAINING AND COORDINATION COUNCIL

Oklahoma State Department of Health
1000 NE 10th, Room 507
Oklahoma City, Oklahoma
2:00 – 4:00 p.m.

Meeting Minutes
February 4, 2009

Members

Larry Birney (CLEET) [A]	Nena Newman (OKDHS) [P]
Candace Blalock (Judiciary)[P]	Sarah Passmore (SAOPOP) [P]
Gwen Downing (ODMHSA) [P]	Ramona Paul – Karyn Hutchens (ODOE) [P]
Pilar Escobar (SMAANA) [P]	Tara Portillo (DAC) [A]
Jerry Fry (PARB) [A]	Barbara Smith (OSDH) [P]
Brenda Gentry (ATFCAN) [P]	Marcia Smith – Jackie Steyn (OCADVSA) [D]
Donna Glandon (OJA) [P]	Sherri Snyder (CAC) [P]
A.J. Griffin (OAYS) [P]	Steve Wells (SCNASW) [P]
Ray Hand (SAP) [P]	Mary Womack (OSDH) [A]
Tracy Haney (OICWA) [A]	Vacant (CASA) [A]
Kenny Holloway – Deborah Romine (ODOC) [D]	Vacant (OBA) [A]

[P] - Present [A] - Absent [D] – Designee

STAFF: Patricia Damron [P], Lisa Slater [P]

GUESTS: Suzy Gibson, Annette Jacobi, Lori Owens, Amber Sheik, and Sandie Sherrill

I. Call to Order –Chair, Donna Glandon

The meeting was called to order at 2:06 with introduction for new members. A short presentation was given to Sandie Sherrill for her years of service to the Child Abuse Training and Coordination Council. She had taken a new position within the Oklahoma State Department of Health as Secretary to the Board of Health.

II. Review and Approval of Board Minutes from January 7, 2009 – Chair, Donna Glandon

A motion was made by Pilar Escobar and seconded by Barbara Smith to accept the January 7, 2009 minutes with amendments. Pilar Escobar, Brenda Gentry, Donna Glandon, AJ Griffin, Ray Hand, Sarah Passmore, Barbara Smith, Jackie Steyn for Marcia Smith, Sherri Snyder and Steve Wells voted in favor. Candace Blalock, Gwen Downing, Deborah Romine for Kenny Holloway, Nena Newman, Karyn Hutchens for Ramona Paul Abstained. The motion passed.

III. Public Comment

There was no public comment.

IV. Update on 2009 Legislature

Sherri Snyder reported on HB1946. Sherri stated that the National Children’s Advocacy Center has implemented some new standards for local Advocacy Centers to follow. When these new standards were introduced the local Advocacy Center Chapter felt that the oversight of National would be more stringent. Therefore, the Chapter asked for change in the legislation. The change was to discontinue the three-year review. Sherrie reported that with further discussion with OKDHS that the three reviews would not be discontinued and the present language would stay in the bill.

V. Review and Possible Action on Multidisciplinary Teams expanding duties to review the following cases

1. Domestic Violence in the presences of a child cases.
2. Child witness death of parent cases.
3. OCDVSA meeting –DV having representation on MDT’s

There was discussion concerning the responsibilities of MDT’s and issues of reviewing domestic violence cases. Jackie Steyn reported that DeLynn Fudge of the District Attorney’s Council is coordinating Community Response Teams in response to domestic violence incidents. Pat Damron stated that the Domestic Violence Fatality Review Board had brought up the using MDT’s to review cases where the child was a witness to a parent’s death, whether domestic violence, murder, accident or natural causes. It was suggested to have Susan Krug the director of the board and DeLynn Fudge with the District Attorney’s Council come to the March Council meeting to present.

- VI. Review and Possible Action on CATCC membership terms and vacancies – Pat Damron**
 Pat reported that she had responses from Department of Mental Health and Substance Abuse Services (DMHSAS), Certified Law Enforcement Education Training (CLEET) and Oklahoma Department of Human Services (OKDHS); they had sent representation of new members present at the meeting today.
 The Court Appointed Special Advocates (CASA) and Oklahoma Bar Association (OBA) had not responded yet. Pat asked that each member to send a letter to Lisa S. requesting they would like to remain reappointed to the council. Comments were made that we should stagger the list some due to reappointments are all coming due around the same date. Reappointments of seats have to go through Oklahoma Commission on Children of Youth (OCCY) since they are the appointing agency for Child Abuse Training and Coordination Council (CATCC).
- VII. Review and Possible Action on the Junell Kirkes Award – Pat Damron**
 After a unanimous vote last month to start in 2009 at the CCAN conference, with a dead line of June 2009 for entries, and letters would be sent in of April for nominations. It was also agreed that this issue be kept on the agenda for more consideration on rules.
- VIII. Review and Possible Action on the Annual Election for Council Chairperson/Vice-Chairperson**
 After discussion and careful consideration the council agreed unanimously that Sara Passmore would be Vice-Chair. There were not other volunteers to the seat.
- IX. Travel for Council Members – Pat Damron**
 Members were reminded that if traveling from another city to the meeting and are not reimbursed by their agency will be given a travel form to complete and return to Lisa Slater for mileage to and from the council meetings
- X. Activity Report – Pat Damron**
 Advanced Forensic Interviewing Techniques will be held on February 17 & 18 in Durant, Oklahoma.
 Investigating Child Fatalities will be held on March 19 & 20 at Francis Tuttle Vo-Tech in Oklahoma City.
 Taking your investigation to the Courtroom will be held on April 29 & 30 in Ardmore.
 The vacant positions of Suzie Settles, Programs Coordinator and Sandie Sherrill, Programs Manager have been approved to be refilled. Now it would be a matter of time with the interview process to be filled.
- XI. Old Business: – Council**
 Pat reported that the letters to the District Attorneys were drawn up for the council to approve. After agreed changes were made Lisa will be sending them out.
- XII. New Business**
 There was no new business.
- XIII. Announcements**
 There was no new announcement reported.
- XIV. Adjourn**
 The meeting adjourned at 3:40.