

**Central Regional Trauma Advisory Board  
February 15, 2011, 1:00 p.m.  
Logan Medical Center**

Minutes

1. Call to Order – Joan Greenleaf called the meeting to order at 1:10 p.m.
2. Roll Call – Pam Broyles did roll call, a quorum was present.

Board Members Present

Chandler Amb	Billy Buchanan	Davenport Fire/EMS	Eric Siler
Guthrie Fire/EMS	Lester Branch	Integrus CV Hospital	<u>Absent</u>
Logan Hospital	Cheryll Lingerfelt	McClain/Grady EMS	Richard Robinson
Mercy Hospital El Reno	Pam Broyles	Mercy El Reno EMS	Jeannie Beaty
Norman Regional	Joan Greenleaf	Prague Hospital	Cindy Rogers
Purcell Hospital	Celesa Green	React EMS	Greg Reid
Stroud Regional	Donna Buchanan	Unity Health Ctr.	Tammy Megehee

\*\*\* 8 Board Members Needed for Quorum \*\*\*

General Membership Present

Cashion Fire Department	Absent	Crescent EMS	Patt Mundy
EMSStat	Eddie Sims	Noble FD	Gary Bonner
Marshall Volunteer Amb	Absent	Wadley Amb – Purcell	Janie Wadley
Wellston Ambulance	Absent (Out of Business)	EagleMed	David Macy

Staff Present

Theresa Hope	Susan Harper
Brandon Bowen	Tim Cathey, MD

3. Introductions and Announcements – Susan Harper has joined the Emergency Systems Division as an EMS Administrator focused on development.
4. Approval of November 16<sup>th</sup>, 2010 Minutes – Richard Robinson motioned to approve the minutes as presented. Lester Branch seconded the motion. The motion passed unanimously by roll call vote. (voting detail attached)
5. Reports
  - a. Emergency Systems – Brandon Bowen reported:
    - i. The Emergency Systems Division has hired a new epidemiologist, Martin Lansdale who will oversee OKEMSIS.
    - ii. Susan Harper is a new EMS administrator in the Emergency Systems Division.
    - iii. The Division has a goal to develop a statewide emergency system plan in 2011 which will include discussion of stroke protocols.
    - iv. They are working out issues on the script for the trauma triage DVD and expect that it will be completed sometime in March.
    - v. There will be a trauma registry class Mar 3-5 at the OU Schusterman Center in Tulsa. Contact Kenneth Stewart to register.
    - vi. OTSIDAC had to be cancelled earlier this month due to weather. It has been rescheduled for Feb 23.

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- vii. Discussion is ongoing on Trauma Fund changes. RTAB chairs will be contacted for input.
- viii. OSERIF RFP coming out soon.
- ix. HB 1888 – county EMS plans due by April 1. A tool kit is available for the county commissioners to use in developing these plans.
- b. CQI – Sandy Terry unable to be here, but the CQI committee met 1-11-2011 and reviewed one new case with both hospital and EMS issues. This case has been referred to the State Medical Audit Committee for further review.
- c. Regional Planning –Pat Mundy reports that the committee has not met, but will meet prior to the next RTAB meeting.
- d. Region 8 Updates – Eddie Sims reports that Region 8 met, and had essentially the same agenda we have today. Mainly focused on housekeeping issues.
- e. Other – none.
- f. 2009 Trauma Resource Assessment, Region 6. Dr. Tim Cathey provided an overview of trauma resources in Region 6. Key findings:
  - i. There are 9 hospitals in region 6 including one Level III, Norman Regional Health System.
  - ii. Overall fewer severely injured patients went to Level IV hospitals in Region 6 during 2009 compared with previous years. This is likely the result of improved EMS destination protocols.
  - iii. The average length of stay for transferred patients is around 3 hours. This is concerning. The region should determine the appropriate length of stay prior to transfer.
  - iv. Shawnee, who has a wide variety of resources, although classified as a Level IV hospital, continues to transfer a significant number of trauma patients.
  - v. The number of patients transferred to Shawnee and Norman decreased in 2009 when compared to 2008.
  - vi. Regional hospitals should train staff with the Rural Trauma Team Development course.
- g. OSDH/Open Meetings Act, Brandon Bowen provided an overview of the Organizational Structure of the OSDH Emergency Systems Division in relation to the trauma related advisory bodies. He also covered the requirements in the Open Meetings Act that have the most impact on the Trauma Advisory Boards:
  - i. Open meetings must provide public notice. In the case of the RTAB the notice of regular meetings must be posted with the Secretary of State by December 15 of the previous calendar year.
  - ii. Locations must be convenient to the public.
  - iii. Recording of votes is required. The RTABS will do roll call votes to ensure compliance with this requirement.
  - iv. Special meetings require at least 2 days notice.
  - v. Agendas for public meetings must identify action items.

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- vi. Action taken in violation of the open meetings act is invalid.
- vii. Violations of the open meetings act are a misdemeanor punishable by a fine up to \$500 or imprisonment not exceeding one year.

6. Old Business – Discussion possible action

- a. PELA Sites – site identification is underway statewide and going well in Region 6. The goal is to identify PELA sites statewide and post on EMResource.

7. New Business –Discussion and possible action

- a. 2011 Meeting Date Correction May 17<sup>th</sup>, 2011 – the May 2011 meeting was initially scheduled and approved for May 10 in error. The correct meeting date is May 17. L. Branch motioned to approve this correction. R. Robinson seconded the motion. The motion passed unanimously by roll call vote. (voting detail attached)

8. Public Comments – no public comment.

9. Next Meeting

- a. RTAB – May 17th, 2011  
Unity Health Center  
1102 W MacArthur
- b. Shawnee Ok 74802  
CQI – Integris Baptist Medical Center  
April 12th, 2011  
1:30 PM or to follow OKC RTAB

10. Adjourn – motion to adjourn by L. Branch. Seconded by B. Buchanan. The meeting adjourned @ 1412

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<b>Organization</b>	<b>Representative</b>	<b>Attendance</b>	<b>Motion/Vote</b>	<b>Motion/Vote</b>
[Patterned Header]			Approval of Minutes as presented	Change May mtg date to 5-17
Chandler Abmulance	B. Buchanan	Present	Yes	Yes
	J. Rush			
Davenport Fire/EMS	E. Siler	Present	Yes	Yes
	R. Bailey			
Guthrie Fire/EMS	L. Branch	Present	Yes	Yes
Integrus Canadian Valley Hospital		<b>ABSENT</b>		
Logan Hospital	C. Lingerfelt	Present	Yes	Yes
	M. Cordis			
McClain Grady EMS	R. Robinson	Present	Yes	Yes
Mercy Hospital El Reno	P. Broyles	Present	Yes	Yes
	J. Beaty			
Mercy El Reno EMS	J. Beaty	Present	Yes	Yes
	P. Broyles			
Norman Regional	J. Greenleaf	Present	Yes	Yes
	K. Horning			
Prague Community Hospital	C. Rogers	Present	Yes	Yes
	J. Butterfield			
Purcell Municipal Hospital	C. Green	Late @ 1315	Not present for this vote	
	S. Givens			
React EMS	G. Reid	Late @ 1350	Not present for this vote	Yes
	R. Knight			
Stroud Regional Medical Center	J. Day			
	D. Buchanan	Present	Yes	Yes
Unity Health Center	T. Megehee	Present	Yes	Yes
	A. Mohr			

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**If your name is not on this list, find a blank line and fill your information in.**

Provider	Name	Job Title	Email	Tel	Initial
<b>Air Evac</b>	Ron Feller	Area Manager	rfclcrn@air-evac.com	(417) 274-2316	
<b>Integris Canadian Valley</b>					
<b>Cashion EMS</b>	Chuck Countryman	Deputy Director EMS	ccountryman31@yahoo.com	405-368-0299	
<b>Chandler EMS</b>	Billy Buchanan	Assistant Chief	asstfirechief@chandler.ok.com	(405) 258-3208	BJS
	Todd Johnson	Major		(405) 258-3208	
<b>Crescent Ambulance</b>	Patricia Mundy	Director	mundayems@yahoo.com	(405) 969-2000	PM
	Debra Wallace	EMT	cdhoscw4@yahoo.com	(405) 969-2000	
<b>Davenport FD EMS</b>	Richard Bailey	Director	rbailey@ong.com	(918) 640-3852	
	Robert Eric Siler	EMS Coordinator	eric@brightok.net	(918) 299-9192	ES
<b>TReC</b>	Sarah Courtney	TReC	courtneys@amsa.net		
<b>EMSC</b>					
<b>EagleMed</b>	Robbie Copeland	Exec Med Crew Director		(316) 213-7839	
	Kelsey Schumacher	Flight Nurse	Kelsey.Schumacher@flyeaglemed.com	(405) 831-5730	
	David Macy	Lead Paramedic	d.macy@flyeaglemed.com	(405) 205-5929	
	Alternate Number			(405) 713-7475	
<b>Guthrie EMS</b>	Lester Branch	Fire Chief	lbranch@cityofguthrie.com	(405) 282-4433	
	Michael Nettles			405-626-2620	
<b>Integris Canadian Valley</b>	Brad Redden				
<b>Logan Hospital</b>	Mary Pat Cordis	CNO X185	mpcordis@loganhosp.com	(405) 260-4185	
	Cheryl Lingefelt	ACNO-ER X 245	clingerfelt@loganhosp.com	405-282-6700	
<b>Marshall Volunteer Ambulance</b>	Janie Taylor	EMS Administrator	marshallfdems@yahoo.com	(580) 935-6770	
	Tracie Fleeson	EMT-Volunteer	sweetnessin92@yahoo.com	580-9356609	

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Provider	Name	Job Title	Email	Tel	Initial
<b>McClain Grady County EMS</b>	Richard Robinson	Director	mgcems@pidd.net	(405) 485-2000	RJR
	Kristi Van Ness		kvaness@sbcglobal.net	(405) 659-0491	
<b>MERC</b>	Mike Curtis	OKC MERC			
<b>Mercy Regional OK</b>	Brian Cook	Director Operations	bcook@mercy-regional.com	(918) 264-6279	
<b>Noble FD EMS</b>	Gary Bonner	Fire Chief	bonnerfd@sbcglobal.net	(405) 872-9231	
	John Jackson	EMS Instructor		(405) 872-3030	
<b>Norman Regional Health Syst</b>	Joan Kemmet Greenleaf	Director Emergency Svcs	jgreenleaf@nrh-ok.com	(405) 659-6940	
	Kim Horning				
<b>EMSSTAT</b>	Eddie Sims	Chief/Manager	esims@nrh-ok.com	(405) 307-1560	
<b>OSDH</b>	Julien Kabore	Epidemiologist	julien@health.ok.gov	4-0527	
<b>Mercy EMS El Reno</b>	Jeannie Beaty	EMT-P	ibeaty@parkview-hospital.com	(405) 262-2640	
	Pam Broyles	ER Manager	pbroyles@parkview-hospital.com	405-295-1360	
				(405) 262-2640	
<b>Mercy Hospital El Reno</b>	Pam Broyles	RN	pbroyles@parkview-hospital.com	262-2640	
<b>Prague Community Hospital</b>	Cindy Rogers	Director	crogers@praguehospital.com	(405) 567-4922	
	Jennifer Butterfield	ER Charge RN	jbutterfield@praguehospital.com	405-567-4922	
	Joan Walters	CEO	jwalters@stoudhospital.com		

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Provider	Name	Job Title	Email	Tel	Initial
<b>Purcell Hospital</b>	Celesa Green	ED Manager	erngr@purcellhospital.com	(405) 527-2404	
	Starla Givins	DON/CNO	nursing@purcellhospital.com	405-527-2260	
<b>REACT</b>	Greg Reid	Director	greg.reid@reactems.com	(405) 878-5880	
	Robert Knight	Ed and Op coord	rknight@reactems.com	(405) 878-5880	
<b>Solara Hospital Shawnee</b>	Mike Gerten	COO	mgerten@solarahc.com	(405) 395-5800	
<b>Stroud Regional Medical Center</b>	Tammy McElroy	ER RN	tmcelroy@stroudhospital.com	918-968-3571	
	Donna Buchanan	ER RN	brightstar138@hotmail.com	(918) 968-3521	
	Julia Day	ER RN	Juliadav26@yahoo.com		
<b>Unity Health Center</b>	Tammy Megchee	Clinical Manager	tmegehee@uhcenter.com	405-395-5356	
	Tammy Megchee	Clinical Manager	tmegehee@uhcenter.com	405-3955362	
<b>Wadley Ambulance - Purcell</b>	Jackie Wadley	Vice President	jlw438@aol.com	(405) 527-5555	
	Janie Wadley	Pres	hossem235@aol.com	405-527-5555	
<b>Wellston Ambulance Service</b>	Miranda Leister	Director	mandi0821@hotmail.com	405 397-7397	
	Tessie Houser	Director	harsatu2@aol.com	(405) 471-9233	