

SUBCHAPTER 21. LICENSE AND SPECIALTY RENEWAL

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310:405-21-1. Responsibility

Each LPC is responsible for renewing the license and specialty designation before the expiration date.

[Source: Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-2. Initial licensing period

The renewal date of the original license shall be two (2) years from the last day of the month in which the license was originally issued.

310:405-21-3. Initial renewal

After the first two (2) years of licensure, the licensee shall submit verification of at least forty (40) hours of continuing education required for renewal.

[Source: Amended at 10 Ok Reg 627, eff 1-1-93 (emergency); Amended at 10 Ok Reg 1711, eff 6-1-93; Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-3.1. Interim renewal

The renewal notice for the initial renewal shall solicit the required continuing education documentation and invoice the licensee for the interim period between the original renewal date and the following June 30th so that subsequent renewals shall be on a fiscal year basis. The renewal notice shall inform the licensee of the number of continuing education hours required by June 30th. Fees and continuing education hours will be prorated according to the schedule below.

- (1) License expires last day of July:
 - (A) Fee - \$71.50
 - (B) C.E. due June 30th - 16.5 hours
- (2) License expires last day of August:
 - (A) Fee - \$65.00
 - (B) C.E. due June 30th - 15 hours
- (3) License expires last day of September:
 - (A) Fee - \$58.50
 - (B) C.E. due June 30th - 13.5 hours
- (4) License expires last day of October:
 - (A) Fee - \$52.00
 - (B) C.E. due June 30th - 12 hours
- (5) License expires last day of November:
 - (A) Fee - \$45.50
 - (B) C.E. due June 30th - 10.5 hours
- (6) License expires last day of December:
 - (A) Fee - \$39.00
 - (B) C.E. due June 30th - 9 hours
- (7) License expires last day of January:
 - (A) Fee - \$32.50
 - (B) C.E. due June 30th - 7.5 hours
- (8) License expires last day of February:

- (A) Fee - \$26.00
- (B) C.E. due June 30th - 6 hours
- (9) License expires last day of March:
 - (A) Fee - \$19.50
 - (B) C.E. due June 30th - 4.5 hours
- (10) License expires last day of April:
 - (A) Fee - \$13.00
 - (B) C.E. due June 30th - 3 hours
- (11) License expires last day of May:
 - (A) Fee - \$ 6.50
 - (B) C.E. due June 30th - 1.5 hours
- (12) License expires last day of June: not prorated

[Source: Added at 10 Ok Reg 627, eff 1-1-93 (emergency); Added at 10 Ok Reg 1711, eff 6-1-93; Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-3.2. Annual renewal

After the initial two (2) year licensing period plus the interim period, renewals shall expire each June 30th, with a renewal fee of eighty dollars (\$80.00) and a continuing education requirement of twenty (20) hours.

[Source: Added at 10 Ok Reg 627, eff 1-1-93 (emergency); Added at 10 Ok Reg 1711, eff 6-1-93; Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-4. Specialty renewal

Regardless of the date the Commissioner granted a specialty designation, the date of a specialty renewal shall be the same date as that of the licensure renewal.

[Source: Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-5. Requirements for renewal

Requirements for renewal include:

- (1) Compliance with the Act and rules.
- (2) Documentation of the required continuing education.
- (3) Payment of the renewal fee(s).

[Source: Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-6. Display of verification card

(a) A current license verification card shall be displayed on the original or replaced license.

(b) A current license verification card shall be readily available on the LPC's person at any time counseling services are being provided.

[Source: Amended at 13 Ok Reg 2495, eff 6-26-96; Amended at 16 Ok Reg 2499, eff 6-25-99; Amended at 26 Ok Reg 2027, eff 6-25-09]

310:405-21-7. Inactive status

(a) An active license may be placed on inactive status by written request and payment of a one-time twenty-five dollar (\$25.00) fee. An inactive license forfeits all rights and privileges granted by the license.

(b) When a license is placed on inactive status, the license and active verification cards shall be returned to the Department.

(c) When a license is placed on inactive status, it remains inactive for at least one (1) year from the date of inactivation.

(d) Active status may be re-established upon payment of a prorated renewal fee and submission of prorated continuing education hours required during the renewal year if there are no impediments to licensure.

[Source: Amended at 11 Ok Reg 1533, eff 4-12-94 (emergency); Amended at 11 Ok Reg 3169, eff 6-27-94; Amended at 13 Ok Reg 2495, eff 6-27-96]

310:405-21-8. Compassionate exception (Revoked)

[Source: Added at 11 Ok Reg 1533, eff 4-12-94 (emergency); Added at 11 Ok Reg 3169, eff 6-27-94; Revoked at 13 Ok Reg 2495, eff 6-27-96]