

## SUBCHAPTER 19. LICENSURE EXAMINATION

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### **310:403-19-1. Examination required**

The examination for licensure shall consist of two parts as follows:

- (1) The Practice Examination of Psychological Knowledge published by the Northamerican Association for Masters In Psychology or another equivalent examination as determined by the Department; and
- (2) The LBP State Standards Test.

### **310:403-19-1.1. Eligibility**

An LBP applicant is eligible to take the licensing examination following the submission of:

- (1) Application form and fee;
- (2) Practicum/Internship Documentation Form;
- (3) Official transcript(s) showing completion of all academic requirements listed in subchapter 13, section 310:403-13-2;
- (4) Three (3) Document of Recommendation Forms;
- (5) Two (2) classifiable sets of fingerprints; and
- (6) Examination fee.

[Source: Added at 23 Ok Reg 2374, eff 6-25-2006]

### **310:403-19-2. Frequency**

The Department shall administer the licensure examination at least one (1) time each year or more often if necessary.

[Source: Added at 18 Ok Reg 651, eff 1-10-2001(emergency); Added at 18 Ok Reg 1699, eff 5-25-01]

### **310:403-19-3. Registration**

- (a) The Department shall mail an applicant notice of eligibility to sit for examination at least sixty (60) days prior to the date of the next scheduled examination.
- (b) To take a scheduled examination, the applicant shall complete an examination registration form and return it to the Department with the required fee (\$75) at least thirty (30) days prior to the date of the examination.
- (c) The application for licensure of a person who fails to register for and take one of the first two examinations for which the applicant is eligible shall be voided and the applicant shall be mailed notice.

[Source: Added at 18 Ok Reg 651, eff 1-10-2001(emergency); Added at 18 Ok Reg 1699, eff 5-25-01]

### **310:403-19-4. Grading**

- (a) The licensure examination shall be graded by the Department or its designated representative.
- (b) The passing score on the examination shall be the passing score as set by the authors of the examination.

[Source: Added at 18 Ok Reg 2308, Effective 5-9-2001 (emergency); Amended at 18 Ok Reg 2478, eff 6-25-2001]

### **310:403-19-5. Notice of results**

- (a) The Department shall mail the examination results to the examinee within sixty (60) days of the date of the examination.
- (b) No matter what numerical or other scoring system the Department may use in arriving at examination results, the official notice of results to the examinees shall be stated in terms of "pass" or "fail."

[Source: Added at 18 Ok Reg 651, eff 1-10-2001(emergency); Added at 18 Ok Reg 1699, eff 5-25-01]

**310:403-19-6. Failure to appear**

If an applicant for licensure fails to appear for examination for reasons other than documented illness or other cause beyond the applicant's control after having agreed to do so by registering to take a particular examination, the applicant shall register and pay another examination fee before being admitted to a subsequent examination.

[Source: Added at 18 Ok Reg 651, eff 1-10-2001(emergency); Added at 18 Ok Reg 1699, eff 5-25-01]

**310:403-19-6.1. Failure to apply**

(a) The application may be voided if a person fails to apply for and take one of the first two examinations scheduled after the applicant has been mailed notification at last know address in writing of his/her approval for examination.

(b) The application maybe voided if a person fails to apply for and take one of the first two examinations scheduled after the applicant has failed the exam and has been mailed notification at last known address in writing of this/her approval for examination.

[Source: Added at 23 Ok Reg 2374, eff 6-25-2006]

**310:403-19-7. Licensure prior to January 1, 2002**

(a) Applicants for LBP licensure prior to January 1, 2002 are required to take and complete the examination.

(b) The authors of the examination shall use the results of this testing process to obtain normative data to set the passing score for other applicants.

(c) These applicants shall not receive a score but shall be notified that they completed the examination as required by statute.

[Source: Added at 18 Ok Reg 2308, effective 5-9-2001 (emergency); Amended at 18 Ok Reg 2478, eff 6-25-2001]