



**Health Informatics Council
Intra-agency Data Sharing & Software Access & Warehousing Subcommittee**

GIS Advisory Subcommittee Minutes

December 12, 2007

Present: Katy Rich, Anne Bliss, Connie Hall-Jones, Jo Lynn Johnson, Cari Thompson, Vicki Kirtley, Derek Pate, Walter Jacques, Becki Moore, Sam Swami, Paul Patrick, Kelly Baker, Mary Beth Cox, Susan Mendus, Sheryll Brown, Carmen Clarke, Joyce Morris, James Joslin

Call to Order

Katy Rich called the meeting to order at approximately 9:00 a.m.

Presentation – Introduction to GIS for GAC Members

Katy gave a PowerPoint presentation to introduce important GIS terms and concepts to GAC committee members that have not had much experience with the technology. She also presented on the GIS section of the new OSDH website and specific activities that the committee might address. A copy of the presentation will be distributed to committee members on the GIS > GIS Advisory Committee Public folder.

GIS Needs Assessment Report

Katy gave an update on the status of the writing. The DPS and Commissioner's area sections are yet to be written. There were no comments on the report at this meeting. Katy said she would come up with a timeline for finalizing the report and presenting it to the Senior Leadership.

GIS Software Centralization Update

Katy gave an update on the software purchasing activities. The procurement office was not able to pursue the GIS requisitions very aggressively due to workloads but Ashley Hillemeier planned to get the requisitions processed on her end in the next 2-3 weeks. She will be able to process purchase orders on the software maintenance purchases right away but the large software purchase of new licenses will have to go out for bid for 30 days. Katy said she won't offer more GIS training until the new licenses are obtained or at least close to it.

Katy said the Oklahoma State Geographic Information Council is working on setting up a statewide contract with ESRI for purchasing GIS software. This has been tackled off and on for several years but the Council is working closely with DCS to get the statewide contract in place. There are 30 other states that have statewide contracts with ESRI. This will make future license purchases much easier and faster because we will not have to bid for these purchases. This will also save our Procurement office a lot of work.

Since the license procurement is under way, it will be important to have the software access and usage monitoring policies in place in the next few months so they are ready to go when the new software arrives. Katy said she would draft up some documents to help guide the process. Katy asked the group if they would prefer to work on this as a large group or in small subcommittees. There was some agreement that working in smaller groups would be more productive. Small groups would then report to the larger group. Katy said she would work on setting up some subcommittees for the next meeting.

Announcements

Katy announced that GIS Day at the Capitol will be on March 12th. Katy said that she reserved a booth for OSDH to display GIS activities at this event. We had a booth at the 2007 GIS Day that was well received. For this year we have discussed doing some animated or Flash demonstrations of GIS maps.

Next Meeting

The next meeting will be on January 25th at 2:00 p.m.

Meeting Closing

The meeting was closed at approximately 10:05 a.m.