

OKLAHOMA STATE DEPARTMENT OF HEALTH  
PROCUREMENT SERVICE

This is to announce Amendment 2 for **RFP 3400000667**

This Amendment is multi- purpose

- 1) To extend the Bid Closing date to November 14, 2008 at 3:00 pm CST .
- 2) Answer questions
- 3) Close the Question and Answer Period. This means that we are not taking any additional questions on this RFP

Please return the original Bid packet, Both Amendments - we must receive the signed acknowledgement/amendment back in order to consider their proposals,  
Nothing needs to be notarized.

Everything is available on the Website.

If you **WISH TO MAKE** changes based on the Q&A's, **AND** you have already submitted your bid you will **not** required to submit revised bid package, you may submit a **supplemental** along with the signed acknowledgment/amendment in order for us to consider your proposal.

**However**, If you **DO NOT WISH** to make changes based on the Q&A's you will have to **return** the signed acknowledgment/amendment in order for us to consider your proposal.

**State of Oklahoma  
Oklahoma State Department of Health  
Procurement Service**

**AMENDMENT OF SOLICITATION**

**Amendment No. 2 of Solicitation 3400000667**

The hour and date specified for receipt of offers is **extended to 3:00 pm CST  
November 14, 2008**

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation as amended by (1) signing and returning a copy of this amendment, or (2) by acknowledging receipt of this amendment on the offer submitted. Failure to acknowledge receipt of this amendment at the place designated for receipt of offers prior to the hour and date specified may result in rejection of your offer.

**Issued by:**

Oklahoma State Department of Health  
Service  
1000 NE 10<sup>th</sup> Street  
Oklahoma City, Ok 73117-1299

Ruby Sherwan Procurement  
Buyer  
405 271-4043  
Phone Number

**Date of Issuance:** 11/6/08

**Description of Amendment:**

**This is amendment is to**

- 1.) Extend the closing date of the RFP to 3:00 pm CST November 14, 2008.**
- 2.) Return both amendments signed**
- 3.) Close the Question and Answer Period to the issuance of this Amendment.**
- 4.) Answer the following questions:**
  1. If we are purchasing items and not constructing anything, do all bids need to be sealed and notarized for equipment purchases?
    - a. Yes, Hospitals are being Paid for Emergency Operation Plans on the categories listed in the RFP.
    - b. Purchase of equipment is included when necessary in order to develop/enhance the current plan from the hospital. Construction is not allowed.
  2. Do we need the "Responding Bidder Information" form filled out to purchase items?
    - a. YES
  3. Do you want the total price per Item or do we need to break down( shipping, handling etc)
    - a. Total Price will be ok
  4. Who needs to sign the documents?
    - a. The Person who has the authority to bind the organization, company, to an agreement.
  5. What is the RFP sheet?
    - a. It is the sheet that says "Solicitation Request" on top of it
  6. Change of Ownership after Bid Submission,
    - a. Notify the OSDH

7. Do I need to write the synopsis in addition to my proposed activities and justification, and if yes, it is a synopsis of each individual plan?
  - a. Provide a synopsis of the whole proposed project that addresses all categories you are requesting funds.
  - b. Yes you will need to write the synopsis and proposed activities and Justification for each category you are requesting funding.
8. Also.. on page 5 it shows to list all the items to budget together, but do I need to do an attachment of proposed activities and justification Per Item?
  - a. You should be able to group this together under each section. Basically Describe your proposed activity to develop/enhance your plan under each capability, the Justification based on the HVA to meet this outcome and then the Budget table - you should list what items you need to purchase to meet the proposed activity
9. How many staff would have to complete the 14 elements of FEMA's NIMS program by 08/08/09? Everyone or just those appropriate to the program?
  - a. Please refer to the below link from our Website. [http://www.ok.gov/health/Disease\\_Prevention\\_Preparedness/Public\\_Health\\_and\\_Medical\\_Systems\\_Preparedness\\_and\\_Response/Hospital\\_&\\_Medical\\_System\\_Partners/ICS\\_and\\_NIMS/index.html](http://www.ok.gov/health/Disease_Prevention_Preparedness/Public_Health_and_Medical_Systems_Preparedness_and_Response/Hospital_&_Medical_System_Partners/ICS_and_NIMS/index.html)
10. Is it required that a separate page be necessary to incorporate the "mythology" for all three areas or if we have included each on attachment.
  - a. .As long as you complete attachment B that will give us all required information as it relates to all three categories. Please be sure to fill in the blanks and answer each question and provide as much detail as possible on Attachment B.
11. From the new RFP and under Interoperable Communications would it be possible for me to request additional radios that meet the criteria in the current package? I have already been awarded funding for equipment in Interoperable Communications Planning (Satellite Phones), Hospital Evacuation Planning, and Fatality Management Planning in the RFP that was sent out in February. I have also submitted the Plans for these three categories and they were approved as I have already received re-imbusement. Would the Plan that I submitted for Interoperable Communications be adequate if I am able to ask for these additional Radios?
  - a. It is possible to request additional communications equipment. You would need to demonstrate how this would enhance your plan from last year. You could use the same plan from this last time and just show how these items enhance the plan or give you additional capabilities.
12. I am not sure if we need to fulfill all three areas of capabilities. Am I required to send the data of the cost of each item needed to upgrade? I am very new at this and am not clear on what exactly is needed.
  - a. Yes, Hospitals are required to address (fulfill) all three areas (capabilities) outlines in the RFP. The Budget section under each Capability needs to be detailed. This allows you to list specifically what items you need to make the plan functional. Please list supplies/equipment needed and an estimated price for these items.
13. What does HVA stand for?
  - a. Hazard Vulnerability Analysis - go to the web site for the Template [www.ok.gov/health/disease\\_Prevention\\_Preparedness/Public\\_health\\_and\\_Medical\\_Systems\\_Preparedness\\_and\\_Response/Hospital\\_&\\_Medical\\_System\\_Partners/Hospital\\_Preparedness/index.html](http://www.ok.gov/health/disease_Prevention_Preparedness/Public_health_and_Medical_Systems_Preparedness_and_Response/Hospital_&_Medical_System_Partners/Hospital_Preparedness/index.html)
14. What does Dedicated Redundant Communications Mean?
  - a. Here are some general guidelines
    - a. Website [www.co.marathon.wi.us/is/hld/pdf/nphpc\\_fourtiersredundancy.pdf](http://www.co.marathon.wi.us/is/hld/pdf/nphpc_fourtiersredundancy.pdf)
    - b. **Communications Redundancy**
    - c. 4 Levels of Communications Redundancy
      - Landlines and cellular telephones;UHF/VHF two-way radio; Satellite Telephones (voice, email, data) ; Amateur HAM Radio(internal and external communications)

**5.) All others terms and conditions remain unchanged.**

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title