

§59-1800.1. Short title.

Sections 1 through 16 of this act shall be known and may be cited as the "Alarm and Locksmith Industry Act".

Added by Laws 1985, c. 217, § 1, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 1, eff. Jan. 1, 2007.

§59-1800.2. Definitions.

As used in the Alarm and Locksmith Industry Act:

1. "Alarm industry" means the sale, except as provided in Section 1800.3 of this title, installation, alteration, repair, replacement, service, inspection, or maintenance of alarm systems or service involving receipt of alarm signals for the purpose of employee response and investigation of such signals or any combination of the foregoing activities except inspections on one- and two-family dwellings are exempt;

2. "Alarm system" means one or more devices designed either to detect and signal an unauthorized intrusion or entry or to signal a fire or other emergency condition, which signals are responded to by public law enforcement officers, fire department personnel, private guards or security officers;

3. "Board" means the State Board of Health;

4. "Committee" means the Alarm and Locksmith Industry Committee;

5. "Commissioner" means the State Commissioner of Health;

6. "Licensee" means any person licensed pursuant to the Alarm and Locksmith Industry Act;

7. "Lock" means mechanical or electronic devices consisting entirely of Class 2 or Class 3 circuits and power source requirements as established by the National Electrical Code and designed to control use of a device or control ingress or egress of a structure or automobile, including, but not limited to, peripheral devices to alarm systems, safes, vaults, safe deposit boxes, bio-metric/retina readers and mechanical or electronic key systems;

8. "Locksmith industry" means the sale, servicing or installing, repairing, rebuilding, readying, rekeying, repinning, adjusting or installing locks, mechanical or electronic security devices, annunciation devices not designed to require a response by law enforcement or opening or bypassing a lock by a means other than those intended by the manufacturer of such devices. For the purposes of the Alarm and Locksmith Industry Act, "mechanical or electronic security devices" includes, but is not limited to, access control systems including peripheral devices to alarm systems, fiber optic security systems, closed circuit television and nurse call systems; and

9. "Person" means an individual, sole proprietorship, firm, partnership, association, limited liability company, corporation, or other similar entity.

Added by Laws 1985, c. 217, § 2, eff. Nov. 1, 1985. Amended by Laws 1993, c. 295, § 1, eff. Sept. 1, 1993; Laws 1998, c. 174, § 1, emerg. eff. April 28, 1998; Laws 2001, c. 394, § 51, eff. Jan. 1, 2002; Laws 2006, c. 110, § 2, eff. Jan. 1, 2007; Laws 2010, c. 299, § 1, eff. Nov. 1, 2010.

§59-1800.3. Exemptions.

The Alarm and Locksmith Industry Act shall not apply to:

1. An officer or employee of this state, the United States or a political subdivision of either, while the employee or officer is engaged in the performance of his or her official duties;

2. An individual who owns and installs alarm devices, mechanical or electronic security devices and locks on the individual's own property or, if the individual does not charge for the device or its installation, installs it for the protection of the individual's personal property located on another's property, and does not install the alarm devices, mechanical or electronic security devices and locks as a normal business practice on the property of another;

3. The sale of alarm or lock systems designed or intended for customer or user installation;

4. The sale, installation, service, or repair of alarm systems or electronic security devices such as electronic access control, closed circuit television, nurse call systems and the like by individuals licensed pursuant to the Electrical Licensing Act;

5. The locksmith industry activities of either tow truck operators from their towing vehicles or repossession agents within the execution of their duties; or

6. Locksmith industry activities of persons primarily engaged in selling lumber and other building materials who hold a sales tax permit as a Group One vendor authorized to engage in business within this state pursuant to Sections 1363 and 1364 of the Oklahoma Sales Tax Code.

Added by Laws 1985, c. 217, § 3, eff. Nov. 1, 1985. Amended by Laws 1992, c. 199, § 1, emerg. eff. May 13, 1992; Laws 2006, c. 110, § 3, eff. Jan. 1, 2007; Laws 2008, c. 4, § 11, eff. Nov. 1, 2008; Laws 2010, c. 299, § 2, eff. Nov. 1, 2010.

§59-1800.3a. Installation or repair of certain electrical circuits - Exemption from Electrical Licensing Act.

Any person engaged in any activity regulated by the Alarm and Locksmith Industry Act, when installing or repairing

electrical circuits consisting entirely of Class 2 or Class 3 circuits and power source requirements as established by the National Electrical Code shall not be required to obtain any license as required by the Electrical Licensing Act, if such person is licensed pursuant to the provisions of the Alarm and Locksmith Industry Act, provided that persons performing installations, repairs or other work on any electrical circuits other than Class 2 or Class 3 circuits shall be properly licensed or registered pursuant to the Electrical Licensing Act. Added by Laws 1989, c. 304, § 3, eff. Nov. 1, 1989. Amended by Laws 2006, c. 110, § 4, eff. Jan. 1, 2007; Laws 2010, c. 299, § 3, eff. Nov. 1, 2010.

§59-1800.4. Alarm and Locksmith Industry Committee.

A. There is hereby created the "Alarm and Locksmith Industry Committee", which shall consist of nine (9) members. One member shall be the State Commissioner of Health or the Commissioner's designated representative and eight members shall be appointed by the State Board of Health within thirty (30) days after November 1, 1985. Seven of the appointed members shall have at least five (5) years of experience in the alarm or locksmith industry or in a closely related field with broad knowledge of the alarm or locksmith industry. No more than two of the appointed members shall be from each working field or closely related industries of burglar alarm, fire alarm, electronic access control, locksmith, closed circuit television, and nurse call system. One of the appointed members shall be a lay member. No member shall be employed by the same person as any other member of the Committee.

B. The term of office of each appointed member shall be for four (4) years with a limit of two terms. Provided, the terms of the first appointed members of the Committee shall be as follows:

1. Two members shall be appointed to a term ending May 31, 2007;
2. Two members shall be appointed to a term ending May 31, 2008;
3. Two members shall be appointed to a term ending May 31, 2009; and
4. Two members shall be appointed to a term ending May 31, 2010.

Provided further, each appointed member currently serving shall be allowed to complete the term the member is currently serving and be eligible to serve one additional term. Persons appointed on or after May 1, 2011, shall be eligible to serve two full terms. All appointees must qualify under the Alarm and Locksmith Industry Act.

C. Members of the Committee may be removed from office by the Board for cause.

D. Vacancies shall be filled by appointment by the Board for the unexpired term of the vacancy.

E. The members of the Committee shall serve without pay but may be reimbursed for actual expenses pursuant to the State Travel Reimbursement Act.

F. The Committee shall elect from among its membership a chair, vice-chair and secretary to serve terms of not more than two (2) years ending on May 31 of the year designated by the Committee. The chair or vice-chair shall preside at all meetings. The chair, vice-chair and secretary shall perform such duties as may be decided by the Committee in order to effectively administer the Alarm and Locksmith Industry Act.

G. A majority of Committee members shall constitute a quorum to transact official business.

H. The Committee shall meet within thirty (30) days after November 1, 1985, and shall meet thereafter at such times as the Committee deems necessary to implement the Alarm and Locksmith Industry Act.

I. The Committee shall assist and advise the Commissioner of Health on all matters relating to the formulation of rules, regulations and standards in accordance with the Alarm and Locksmith Industry Act.

Added by Laws 1985, c. 217, § 4, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 5, eff. Jan. 1, 2007; Laws 2010, c. 299, § 4, eff. Nov. 1, 2010.

§59-1800.5. Powers and duties of Committee.

The Alarm and Locksmith Industry Committee shall have the following duties and powers:

1. To assist the State Commissioner of Health in licensing and otherwise regulating persons engaged in an alarm or locksmith industry business;

2. To determine qualifications of applicants pursuant to the Alarm and Locksmith Industry Act;

3. To prescribe and adopt forms for license applications and initiate mailing of such application forms to all persons requesting such applications;

4. To assist the Commissioner in the denial, suspension or revocation of licenses as provided by the Alarm and Locksmith Industry Act;

5. To charge and collect such fees as are prescribed by the Alarm and Locksmith Industry Act;

6. To assist the State Board of Health in establishing and enforcing standards governing the materials, services and

conduct of the licensees and their employees in regard to the alarm and locksmith industry;

7. To assist the Board in promulgating rules necessary to carry out the administration of the Alarm and Locksmith Industry Act;

8. To investigate alleged violations of the provisions of the Alarm and Locksmith Industry Act and of any rules and regulations promulgated by the Board thereunder;

9. To assist the State Board of Health in establishing categories of licenses for the Alarm and Locksmith Industry Act and application requirements for each category including but not limited to individual license, experience requirements, educational requirements, fingerprints, photographs, examinations, and fees;

10. To assist the Commissioner in providing for grievance and appeal procedures pursuant to the Administrative Procedures Act for any person whose license is denied, revoked or suspended; and

11. To have such other powers and duties as are necessary to implement the Alarm and Locksmith Industry Act.

Added by Laws 1985, c. 217, § 5, eff. Nov. 1, 1985. Amended by Laws 1989, c. 304, § 4, eff. Nov. 1, 1989; Laws 1993, c. 295, § 2, eff. Sept. 1, 1993; Laws 2006, c. 110, § 6, eff. Jan. 1, 2007; Laws 2010, c. 299, § 5, eff. Nov. 1, 2010.

§59-1800.6. License required - Time for application - Extension of time.

No person shall engage in an alarm or locksmith industry business in this state without first having obtained a license pursuant to the provisions of the Alarm and Locksmith Industry Act. Provided, every person engaged in an alarm or locksmith industry business in this state on the effective date of the Alarm and Locksmith Industry Act shall have ninety (90) days in which to apply to the Commissioner of Health for a license. A person applying for a license within this ninety-day period may continue business pending a final determination by the Commissioner of the person's application. Additional time beyond the ninety-day period may be granted by the Commissioner. Added by Laws 1985, c. 217, § 6, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 7, eff. Jan. 1, 2007.

§59-1800.7. Qualifications of applicants - Information concerning felonies or crimes involving moral turpitude - Photographs - Fingerprints.

A. Any person applying for a license to engage in an alarm or locksmith industry business pursuant to the Alarm and Locksmith Industry Act shall provide evidence to the Alarm and

Locksmith Industry Committee that the individual within this state having direct supervision over the function and local operations of such alarm or locksmith industry business or a branch thereof has the following qualifications:

1. Is at least twenty-one (21) years of age;
2. Has not been declared by any court of competent jurisdiction incompetent by reason of mental defect or disease, and has not been restored to competency;
3. Is not a habitual user of intoxicating liquors or habit-forming drugs;
4. Has not been discharged from the Armed Services of the United States under other than honorable conditions;
5. Is of good moral character; and
6. Meets such other standards as may be established by the Board relating to experience or knowledge of the alarm or locksmith industry.

B. The applicant shall advise the Committee and furnish full information on each individual described in subsection A of this section of any conviction of a felony or any crime involving moral turpitude for which a full pardon has not been granted and furnish a recent photograph of a type prescribed by the State Board of Health and two classifiable sets of fingerprints of such individual.

Added by Laws 1985, c. 217, § 7, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 8, eff. Jan. 1, 2007.

§59-1800.8. Application for company or individual license - Fees.

- A. An application for a company license shall include:
1. The address of the principal office of the applicant and the address of each branch office of the applicant located within this state;
 2. The name per business location under which the applicant intends to do business as a licensee;
 3. A statement as to the extent and scope of the applicant's alarm or locksmith industry business and all other businesses in which the applicant is engaged in this state;
 4. A recent photograph of a type prescribed by the State Board of Health of the applicant, if the applicant is a sole proprietor, or of each officer and of each partner or shareholder who owns a twenty-five percent (25%) or greater interest in the applicant, if the applicant is an entity;
 5. Two classifiable sets of fingerprints of the applicant, if the applicant is a sole proprietor, or of each officer and of each partner or shareholder who owns a twenty-five percent (25%) or greater interest in the applicant, if the applicant is an entity; and

6. Such other information, statements or documents as may be required by the Board.

B. An applicant for an individual license shall provide such documents, statements or other information as may be required by the Board, including two classifiable sets of fingerprints of the applicant. The fingerprints may be used for a national criminal history record check as defined by Section 150.9 of Title 74 of the Oklahoma Statutes.

C. Fees for license and renewal issued pursuant to the Alarm and Locksmith Industry Act shall be adopted by the Board pursuant to Section 1-106.1 of Title 63 of the Oklahoma Statutes. Provided, the fees provided for in this subsection shall not exceed Two Hundred Fifty Dollars (\$250.00). An applicant shall pay the license fee at the time the applicant makes application.

Added by Laws 1985, c. 217, § 8, eff. Nov. 1, 1985. Amended by Laws 1993, c. 295, § 3, eff. Sept. 1, 1993; Laws 2003, c. 204, § 8, eff. Nov. 1, 2003; Laws 2006, c. 110, § 9, eff. Jan. 1, 2007.

§59-1800.9. Issuance of license - Term - Renewal and disciplinary proceedings - Expiration dates.

A. Upon making proper application, payment of the proper license fee, and certification of approval by the Committee, the Commissioner of Health shall issue a license to the applicant. The license shall be valid for a one-year term.

B. Renewal of a license shall not prohibit disciplinary proceedings for an act committed prior to the renewal.

C. The State Board of Health may adopt a system under which licenses expire on various dates throughout the year. For any change in such expiration dates, license fees shall be prorated on an appropriate periodic basis.

Added by Laws 1985, c. 217, § 9, eff. Nov. 1, 1985.

§59-1800.10. Alteration or assignment of license - Posting - Change of information - False representation as licensee - Records.

A. A license shall not be altered or assigned.

B. A company license shall be posted in a conspicuous place in each alarm or locksmith industry business location of the licensee.

C. A company licensee shall notify the Alarm and Locksmith Industry Committee within fourteen (14) days of any change of information furnished on the licensee's application for license or on the licensee's license including, but not limited to, change of ownership, address, business activities, or any developments related to the qualifications of the licensee or the individual described in Section 1800.7 of this title. If

the licensee for any reason ceases to engage in an alarm or locksmith industry business in this state, the licensee shall notify the Committee within fourteen (14) days of such cessation. If the required notice of cessation is not given to the Committee within fourteen (14) days, the license may be suspended or revoked by the Commissioner on recommendation of the Committee.

D. No person shall represent falsely that the person is licensed or employed by a licensee.

E. Each company licensee shall maintain a record containing such information relative to the licensee's employees as may be required by the State Board of Health.

Added by Laws 1985, c. 217, § 10, eff. Nov. 1, 1985. Amended by Laws 1993, c. 295, § 4, eff. Sept. 1, 1993; Laws 2006, c. 110, § 10, eff. Jan. 1, 2007.

§59-1800.11. Responsibility for business activities and actions of employees.

The licensee shall be responsible to the Alarm and Locksmith Industry Committee in matters of conduct of business activities covered by the Alarm and Locksmith Industry Act. The licensee shall be responsible for the activities on the part of the licensee's employees. For purposes of the Alarm and Locksmith Industry Act, improper conduct on the part of said employees which occurs within the scope of employment shall be considered by the Committee as acts of the licensee.

Added by Laws 1985, c. 217, § 11, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 11, eff. Jan. 1, 2007.

§59-1800.12. Municipalities or counties may levy charges for alarm installation connections - Disconnection of faulty systems - Ordinances prohibited.

A. Any municipality or county may levy and collect reasonable charges for alarm installation connections located in or at a police or fire department which is owned, operated or monitored by the municipality or county. Any municipality or county may require discontinuance of service of any alarm signal device which, due to mechanical malfunction or faulty equipment, causes excessive false alarms and, in the opinion of the appropriate county or municipal official, becomes a detriment to the functions of the department involved. The municipality or county may cause the disconnection of the device until the same is repaired to the satisfaction of the appropriate official, but shall advise the owner or user of the device of the disconnection in advance or as soon as reasonably practicable. The municipality or county may levy and collect reasonable reconnection fees. Mechanical malfunction and faulty equipment

shall not include, for the purpose of the Alarm and Locksmith Industry Act, false alarms caused by human error or an act of God.

B. No municipality may adopt any ordinance concerning the licensing of any alarm or locksmith industry business which is or may be licensed pursuant to the Alarm and Locksmith Industry Act.

Added by Laws 1985, c. 217, § 12, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 12, eff. Jan. 1, 2007.

§59-1800.13. Suspension or revocation of license.

A. The Commissioner of Health on recommendation of the Alarm and Locksmith Industry Committee may suspend any license, upon the conviction of any individual named on the license or on the application for license of a felony, for a period not to exceed thirty (30) days pending a full investigation by the Committee. Such investigation shall be initiated within the thirty-day period of the suspension. A final determination by the Committee shall result in either removal of the suspension or such sanction as the Commissioner considers appropriate, as provided by the Alarm and Locksmith Industry Act.

B. The Commissioner may revoke or suspend any license, reprimand any licensee or deny any application for license or renewal if, in the judgment of the Committee:

1. The applicant or licensee has violated any provision of the Alarm and Locksmith Industry Act or any rule or regulation promulgated hereunder;

2. The applicant or licensee has committed any offense resulting in the applicant's or licensee's conviction of a felony or crime involving moral turpitude. Provided, however, if the applicant has had no felony convictions at least ten (10) years prior to making application for a license and said applicant has shown the Committee that the applicant has been rehabilitated, the Committee may recommend said applicant for a license;

3. The applicant or licensee has practiced fraud, deceit, or misrepresentation;

4. The applicant or licensee has made a material misstatement in any information required by the State Board of Health; or

5. The applicant or licensee has demonstrated incompetence or untrustworthiness in the applicant's or licensee's actions.

C. The Committee shall, before final action under subsection B of this section, provide thirty (30) days of written notice to the applicant or licensee involved, of the action intended and give sufficient opportunity for such person to request a hearing before the Committee and the Commissioner

and to be represented by an attorney. A hearing shall be scheduled by the Committee if so requested.

D. In the event the Commissioner denies the application for, or revokes or suspends, any license or imposes any reprimand, a record of such action shall be in writing and officially signed by the Commissioner. The original copy shall be filed with the State Board of Health and a copy mailed to the affected applicant or licensee within two (2) days of the final action taken by the Commissioner.

E. Notice of the suspension or revocation of any license by the Commissioner shall be sent by the Committee to law enforcement agencies and fire departments in the principal areas of operation of the licensee.

F. A suspended license shall be subject to expiration and may be renewed as provided by the Alarm and Locksmith Industry Act, regardless of suspension. Provided, such renewal shall not remove the suspension.

G. A revoked license terminates on the date of revocation and cannot be reinstated. Provided, the Commissioner may reverse the revocation action. Any licensee whose license is revoked shall apply for a new license and meet all requirements for a license as stated in the Alarm and Locksmith Industry Act prior to engaging in any alarm or locksmith industry business activities. The Committee and the Commissioner shall take action on the new application and may require additional safeguards against such acts by the applicant as may have been the cause of the revocation of the prior license.

Added by Laws 1985, c. 217, § 13, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 13, eff. Jan. 1, 2007.

§59-1800.14. Alarm and Locksmith Industry Revolving Fund.

There is hereby created in the State Treasury a revolving fund for the State Department of Health, to be designated the "Alarm and Locksmith Industry Revolving Fund". The fund shall be a continuing fund, not subject to fiscal year limitations, and shall consist of all monies received by the State Department of Health pursuant to the Alarm and Locksmith Industry Act. All monies accruing to the credit of said fund are hereby appropriated and may be budgeted and expended by the Department for the purpose of implementing the Alarm and Locksmith Industry Act. Expenditures from said fund shall be made upon warrants issued by the State Treasurer against claims filed as prescribed by law with the Director of State Finance for approval and payment.

Added by Laws 1985, c. 217, § 14, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 14, eff. Jan. 1, 2007.

§59-1800.15. Costs of administration of act - Claims for payment.

All costs of administration of the Alarm and Locksmith Industry Act shall be paid from fees, monies and other revenue collected pursuant to the provisions of the Alarm and Locksmith Industry Act. At no time shall a claim for payment be submitted to the Director of State Finance if the revenue deposited in the Alarm and Locksmith Industry Revolving Fund to the current date does not equal or exceed the total claims for payments made to that date.

Added by Laws 1985, c. 217, § 15, eff. Nov. 1, 1985. Amended by Laws 2006, c. 110, § 15, eff. Jan. 1, 2007.

§59-1800.16. Violations - Penalties.

A. Any individual or person who is found to be in violation of the provisions of the Alarm and Locksmith Industry Act, upon conviction, shall be guilty of a misdemeanor and shall be punished by confinement in the county jail for a period not to exceed one (1) year or by the imposition of a fine not to exceed Five Hundred Dollars (\$500.00), or by both such imprisonment and fine.

B. 1. In addition to any other penalties provided by law, if after a hearing in accordance with Article II of the Administrative Procedures Act, the State Commissioner of Health finds any person to be in violation of any of the provisions of the Alarm and Locksmith Industry Act or the rules promulgated pursuant thereto, the person may be subject to an administrative fine of not more than Two Hundred Dollars (\$200.00) for each violation. Each day a person is in violation may constitute a separate violation. The maximum fine shall not exceed One Thousand Dollars (\$1,000.00).

2. All administrative fines collected pursuant to the provisions of this subsection shall be deposited in the Alarm and Locksmith Industry Revolving Fund.

Added by Laws 1985, c. 217, § 16, eff. Nov. 1, 1985. Amended by Laws 1996, c. 330, § 1, eff. Nov. 1, 1996; Laws 2006, c. 110, § 16, eff. Jan. 1, 2007.

§59-1800.17. Rules.

The State Board of Health is hereby authorized to promulgate, adopt, amend, and repeal rules consistent with the provisions of the Alarm and Locksmith Industry Act for the purpose of governing the establishment and levying of administrative fines and the examination and licensure of alarm or locksmith companies, managers, technicians, and salespersons. Added by Laws 1996, c. 330, § 2, eff. Nov. 1, 1996. Amended by Laws 2006, c. 110, § 17, eff. Jan. 1, 2007.

