



### PLEASE POST & DISTRIBUTE TO ALL NURSING AND MEDICAL STAFF

#### Vaccine Orders for the Back-to School Rush

Vaccine For Children (VFC) providers can plan now for the back-to-school rush. Clinics are encouraged to generate a *Doses Administered Report* in the Oklahoma State Immunization Information System (OSIIS) for the summer months of 2007 corresponding to your shipping schedule (see below). The *Doses Administered Report* will help provide a basis for the volume of vaccine needed based on last year's volume. Providers may opt to use either the OSIIS "force order" feature to order extra school-rush vaccine or let the Immunization Service increase your order for you. If you elect the "force order" option, see the table below for the timeframe for submitting orders according to your group shipping frequency. If you are unsure of your group shipping frequency or have other questions, please contact the Immunization Service at (405) 271-4073.

Shipping Frequency	Order By	To Cover These Months
Bi-monthly 2	June 2 <sup>nd</sup>	July & August
Quarterly 2	June 9 <sup>th</sup>	July, August & Sept.
Monthly	June 23 <sup>rd</sup>	July & August
Bi-Monthly 1	June 30 <sup>th</sup>	July & August
Quarterly 3	July 7 <sup>th</sup>	July, August & Sept.

#### Instant Childhood Immunization Scheduler

Make a personalized immunization schedule for your clients based on their birth dates. This is a great resource for new parents. The printable schedule lists the actual dates when immunizations are due, from birth through twelve years of age. Follow these simple steps:

- Go to the Centers for Disease Control and Prevention (CDC) website: [http://www2a.cdc.gov/nip/kidstuff/newscheduler le/](http://www2a.cdc.gov/nip/kidstuff/newscheduler_le/),
- Select the child's birth date
- Click on "Get Schedule"
- Click on "Printable Version"

You can modify this schedule to match the OK BY ONE Schedule by moving the 4<sup>th</sup> DTaP to 12 months of age instead of 15-18 months of age and giving all of the vaccines recommended at 12-15 months of age at 12 months of age.

Remember, you must maintain a minimum interval of 6 months between the 3<sup>rd</sup> DTaP and the 4<sup>th</sup> DTaP. So, some children may not be eligible for DTaP at 12 months.

#### Vaccine Accountability

Every time you enter an immunization into OSIIS with the lot number and the child's VFC eligibility status, you are accounting for vaccine. Vaccine accountability is essential for adequate funding of the VFC Program. Reporting also assures you that your VFC vaccine needs will continue to be met. In order to account for the vaccine in OSIIS the lot numbers must first be received into your clinic's inventory in OSIIS.

#### Do You Have an Outstanding State Shipment?

When you login to OSIIS and receive a message that you have a state shipment to receive, you must not ignore the message. Receipt of your order is the first step in accounting for your VFC vaccine. If you do not acknowledge receipt of your order in OSIIS, the lot numbers of the vaccines you received will not be recorded in your OSIIS inventory. Additionally, future automatic vaccine reorder levels may be adversely affected if vaccine orders are not received. Immunization Service Field Staff can tell you how to acknowledge receipt of vaccine shipments in OSIIS.

#### Reminder/Recall Postcards

As a service to your patients, OSIIS automatically generates a reminder postcard for children due or past due for vaccines. If you have not set your recall option in OSIIS, the Immunization Service strongly encourages you to do so. There is no charge to clinics for this service. To activate reminder/recall, follow these steps:

- On the Main OSIIS menu, select "Recall"
- On the Action/View menu, select, "Select Recall Option"

If your recall option is already set, you will receive a message telling you this. If it is not set, identify the age group you want to remind and the vaccines to be included for this service.

#### Immunization Service Contact Information

Telephone: 405.271.4073

Fax: 405.271.6133

E-mail: [Immunize@health.ok.gov](mailto:Immunize@health.ok.gov)

If you have any questions about this material please contact the  
Oklahoma State Department of Health, Disease and Prevention Services, Immunization Service