

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the main entrance of the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING
CURRICULUM REVIEW BOARD REGULAR MEETING**

K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

January 14, 2013

MEETING MINUTES

Members Present:

Mr. Craig Maile, OK Dept. of Career Technology
Chief Don Sweger, Bristow Police Department
Major Bill Weaver, Oklahoma City Police Department
Dr. Mike Wilds, NSU – Broken Arrow

Staff Present:

Chris Sutterfield, Chief of Operations
Charles Gerhart, Assistant Director
Tami Burnett, Curriculum Specialist
James Wilson, General Counsel
Cindy Donnelly, Administrative Assistant

Members Absent:

Captain Marshall McDonald, Oklahoma County SO
Sheriff Wayne McKinney, Stephens County SO

Guests:

Chris Elliott, Recruit Training Coord. Tulsa PD

1. Call Meeting to Order

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:04 a.m. There were four Board members present, resulting in a quorum.

2. Approval of Minutes

Major Bill Weaver, Oklahoma City Police Department, made a motion to approve the meeting minutes for the November 13, 2012 meeting. Chief Don Sweger, Bristow Police Department, seconded the motion.

Action Taken:

Approval of the November 13, 2012 meeting minutes was passed unanimously.

Mr. Craig Maile	yes
Chief Don Sweger	yes
Dr. Mike Wilds	yes
Major Bill Weaver	yes

3. Basic Academy Curriculum Updates for “Community Relations” and “Crime Prevention and Community Oriented Policing”

The Board was given handouts of the updates and corrections for some of the subcategories of the Community Relations block of the Basic Academy. The updates and corrections were reviewed and approved by the Board. Tami Burnett, CLEET, will be scheduling meetings with experts in the areas of Human Relations and Cultural Diversity. Once updates and corrections have been made to those two subcategories of Community Relations, they will be presented to the Board at a future meeting.

Action Taken:

Dr. Wilds, NSU – Broken Arrow, made a motion for the approval of the updates and corrections to “Community Relations” and “Crime Prevention and Community Oriented Policing.” Chief Sweger seconded the motion. The proposed updates and corrections were approved unanimously. These will be forwarded to the Council for review and approval at their next regularly scheduled meeting, January 23, 2013.

Mr. Craig Maile	yes
Chief Don Sweger	yes
Dr. Mike Wilds	yes
Major Bill Weaver	yes

4. Proposed Updates for Basic Academy legal Block Performance Objectives

Proposed updates for the Legal block of the Basic Academy were distributed to the Board for their review and approval. James Wilson, CLEET, was present to answer any questions regarding the proposed changes.

Dr. Wilds, questioned the extent of curriculum for Youthful Offenders. Mr. Wilson explained that Basic Academy Cadets are taught that each specific crime committed by a youthful offender is commensurate to the youth’s age (i.e., the older the youth, the greater the punishment may be). In addition, the Legal block in the Basic Academy should be limited to what officers need to know to do their duty, not the details related to lawyers and the courts’ responsibilities.

The subcategory of Indian Country Jurisdiction will be further reviewed by Mr. Wilson and CLEET training staff. Once that has been completed, it will be presented to the Board for approval.

Action Taken:

Chief Sweger made a motion for the approval of the proposed updates to the Legal block Performance Objectives of the Basic Academy. Major Weaver seconded the motion. The proposed updates were approved unanimously. These will be forwarded to the Council for review and approval at their next regularly scheduled meeting, January 23, 2013.

Mr. Craig Maile	yes
Chief Don Sweger	yes
Dr. Mike Wilds	yes
Major Bill Weaver	yes

5. Director's Report

In the absence of Director Steve Emmons, Assistant Director Chuck Gerhart reported that CLEET is gearing up for the legislative budget hearings that are scheduled for the last week of January 2013. CLEET has submitted a number of changes regarding both the State Statute governing CLEET and CLEET's Administrative Rules.

Mr. Gerhart also informed the Board that the Council had approved refinancing CLEET's bond in order to construct a new building which would house a combination classroom/safe room, along with a separate facility for lodging for adjunct instructors. The classroom would be 3,100 square feet, large enough to accommodate 80 – 120 individuals. CLEET should know if approval has been granted by January 31, 2013.

Chief Sweger asked if the current on-line training provided by CLEET being removed would be replaced with new curriculum. Chris Sutterfield explained that there is new curriculum ready to be put in place, but there are technical issues with website compatibility that must first be resolved. Classes should be posted as soon as the issue is resolved.

Action Taken:

None.

6. New Business

Chris Sutterfield, CLEET, distributed a handout showing the current hours of each block and subcategory of the Basic Academy. The Basic Academy curriculum hours are now 582.5. This increase now reflects the mandatory daily physical training. CLEET is currently authorized to have 600 hours in the Basic Academy. Therefore, no approval was needed from the Board or Council for the increase in hours.

Mr. Sutterfield has also directed CLEET training staff to review all Performance Objectives for the Basic Academy curriculum. The current Performance Objectives for each subject were given to the Board for their review. All suggestions, changes or corrections, both from staff and the Board, are to be returned to Mr. Sutterfield within 30 days and will be incorporated into the current objectives in a track-change format. Once all suggestions have been entered, it will be presented to the Board at their next regularly scheduled meeting.

7. Adjournment

Mr. Maile adjourned the meeting at 11:20 a.m.