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**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING
CURRICULUM REVIEW BOARD REGULAR MEETING**
K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

November 12, 2013

MEETING MINUTES

Members Present:

Mr. Craig Maile, OK Dept. of Career Technology
Captain Marshall McDonald, Oklahoma County SO
Chief Don Sweger, Bristow PD
Dr. Mike Wilds, NSU – Broken Arrow

Staff Present:

Steve Emmons, Executive Director
Tami Burnett, Curriculum Specialist
Cindy Donnelly, Administrative Assistant

Members Absent:

Sheriff Wayne McKinney, Stephens County SO
Major Bill Weaver, Oklahoma City PD

1. Call Meeting to Order

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:02 a.m. Four of the five Board members were present, resulting in a quorum.

2. Approval of Minutes

There were no changes requested on the previous meeting minutes.

Action Taken:

Captain Marshall McDonald, Oklahoma County Sheriff's Office, made a motion to approve the previous meeting minutes as is. Dr. Mike Wilds seconded the motion. The motion passed.

Mr. Craig Maile	yes	Captain Marshall McDonald	yes
Chief Don Sweger	abstain	Dr. Mike Wilds	yes

3. Proposed 2014 Meeting Dates

There were no changes requested to the proposed meeting dates for the Board for 2014.

Action Taken:

Chief Don Sweger made a motion to accept the proposed meeting dates for 2014. Dr. Wilds seconded the motion. The motion passed unanimously.

Mr. Craig Maile	yes	Captain Marshall McDonald	yes
Chief Don Sweger	yes	Dr. Mike Wilds	yes

4. Update on Curriculum

Tami Burnett, CLEET, reported that East Central University (ECU) is interested in assisting with the curriculum by helping to polish the formatting, current style, etc. Approximately 20% of the ECU staffs' job is to give back to the community through community service. The staff would be able to begin in January 2014. The instructors for the COPS program will be the individuals who will be assisting with the curriculum.

The Firearms curriculum is being reviewed, which is slow but progressing. Three meetings have been held in various areas of the state, and they were very productive and well received. Suggestions have been taken and are being reviewed by CLEET staff. Once the curriculum has been revised/updated, it will be presented to the Board to begin the review process by the Board and Council.

During discussion, the Basic Academy Firearms Safety exam score was reviewed. It was unanimously agreed by the Board that they believe the score on the Firearms Safety exam should be raised to 90% to pass before a cadet is even allowed on the firing range.

Ms. Burnett reported that the highest priority curriculum has been updated. The Reserve curriculum is updated and almost mirrors the Basic Academy curriculum. Captain McDonald stated that the Reserve curriculum should be the same as the Basic Academy, only omit information, and not have a different curriculum. Ms. Burnett assured him that this is the case.

Chief Sweger indicated he would prefer the Reserve Academy to have more than 10 hours of Firearms in the Reserve curriculum. Currently, he has 6 students requiring remediation in Firearms. He believes more instruction would lower the number of remediations in any given Reserve academy.

Action Taken:

No action was taken. This was discussion only.

5. Director's Report

Steve Emmons, Executive Director of CLEET, reported on the following:

1. OACP Legislative Committee is talking about proposed legislation on open records related to car cameras and small cameras officers may wear. The committee wants to organize a coalition with the District Attorneys Council to clarify the open records request before passing legislation.
2. Transportation of mental Emergency Order of Detention individuals. There are a few more beds in isolated areas of the state.
3. Want to clarify the definition of Chief of Police – it is not definitive if it is a full-time officer, reserve, etc. Can a mayor be designated as Chief of Police? Make the necessary changes to clearly define "Chief of Police" as a full-time, commissioned peace officer.
4. Tecumseh Police Department is addressing seat belt fines.
5. New statute allowing removal of automobile tags on scene by law enforcement if the vehicle is not insured.
6. CLEET was very concerned regarding the counter terrorism class held in the legislature. The concern is the wording presentation – "accreditation" – not accredited in the traditional sense. CLEET is looking at changing the terminology from "CLEET Accredited" classes to something else.

7. Updating O.S. 70-3311, specifically requiring agencies to do background investigation on applicants they are interested in hiring. Devise a model background investigation for agencies to use before hiring an individual. This would be a statute change giving defined specifications that must be met by the agency before hiring an individual. As reported, this is still in discussion, there is nothing definitive.
8. Peace officers also holding a private security license. Are there any laws or rules regarding a law enforcement officer who has a private security license and receives a sanction on his license? Are there any repercussions against his law enforcement certification if he has issues with his private security license?
9. An individual running for sheriff must be a peace officer. In the past, we have had individuals elected as sheriff, but they are not able to pass the requirements to enter CLEET's Basic Academy. The process of removal of the elected individual is then put in motion, but an untrained individual is still acting sheriff.
10. Failing to meet the continuing education mandated by statute. CLEET spends \$10 per certified letter to 1,000 – 3,000 officers insufficient on their mandated continuing education and/or firearms qualification. Approximately half of those letters are returned, undelivered, to CLEET. CLEET is considering not sending certified letters anymore.
11. Bail enforcement: CLEET will have to do an emergency rules making process with bail enforcement by December 06, 2013.
12. Bridge Academy: The new Bridge Academy for reserve officers certified in a 240 hour reserve academy, transferring to full-time status, is a reduced Basic Academy. Now, reserve officers certified in a 160 hour reserve academy are requesting an 80 hour class be conducted to bring them up to the 240 hours so they will then be allowed to attend a Bridge Academy. The Bridge Academy was proposed with a look at the future, not the past. The 240 hour reserve academy started in 2008.
13. The Council has approved that Edmond, Norman, Lawton (approved academy cities) can host University of Central Oklahoma peace officers (at Edmond), OU Police department officers (at Norman), and Cameron University peace officers (at Lawton) in their basic academies. This would only be approximately 5 or fewer officers each year. There will be specific wording in the changes made to CLEET statute or rule pertaining to this.
14. There will be another training event at NSU in Broken Arrow on December 03-06, 2013. There will be 4 – 5 classrooms for 4 days. CLEET is planning to make this an annual event.

Action Taken:

No action was taken. This was discussion only.

7. New Business

There was no new business discussed.

8. Adjournment

Mr. Maile adjourned the meeting at 10:40 a.m.