

**TRAINING &
DEVELOPMENT**
6066 E. 66th Street N.

Phone 918.591.4500
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www.tulsapolice.org



TULSA POLICE DEPARTMENT

600 CIVIC CENTER • TULSA, OKLAHOMA • 74103-3822

To Whom It May Concern:

The Tulsa Police Department is hosting an A.S.P. Instructor Certification Seminar at the Tulsa Police Department Training Center located at 6066 E. 66th St. N. Tulsa, OK.

Armament Systems and Procedures INC will instruct the seminar. The seminar is free but the attending officers/agency will be responsible for travel expenses.

The Tulsa Police Department Training Center is located in the northern portion of Tulsa County. It is suggested that participants Google the Tulsa Police Department Training Center address, 6066 E. 66th St. N. to locate accommodations close to the training center.

The seminar will be held on the following dates:
November 3rd, 4th & 5th 2009.

Questions about the training should be directed to Diana Pulda, A.S. P. INC. 1-920-735-6242.

Enclosed you will find registration forms that must be completed and returned to Officer Chris Elliott, Recruit Training Coordinator at the Tulsa Police Department Training Center no later than October 6th, 2009.

This course is a C.L.E.E.T. accredited course and the hours can be applied to your yearly continuing education hours.

A registration deposit of \$ 50.00 made payable to "A.S.P." must be included with your registration. The check will be returned to you on the last day of training.



Training Briefing Bulletin

RE: **ASP INSTRUCTOR CERTIFICATION (AIC)**

This Training Briefing Bulletin is sent to you in an attempt to answer questions associated with the upcoming ASP Instructor training that you will receive. Should you have additional questions concerning this training, please contact: Diane Pulda · Training and Certification Section · Armament Systems and Procedures, INC · Box 1794 · Appleton, WI 54912 · (920) 735-6242.

INSTRUCTOR SELECTION CRITERIA

The following standards are offered as guidelines for the selection of individuals to participate in the upcoming ASP Instructor Training Program. These criteria are general guidelines only. The final responsibility for selection of Instructors rests with the individual's agency:

- A. No known heart or lung problems
- B. No known bone or joint disorders
- C. No history of back problems
- D. Able to perform a one-mile run in 12 minutes
- E. Able to do 25 push-ups consecutively
- F. Able to perform 50 bent leg sit-ups in consecutive order

PREPARATION

To prepare for the ASP Instructor Certification (AIC) Program, the following exercises should be undertaken:

- A. Wrist, elbow and shoulder limbering and strengthening
- B. Leg strengthening
- C. Back limbering
- D. Aerobic conditioning (fast walking, jogging, running, swimming and bicycling)

LIABILITY RELEASE

A Release from Liability must be signed by each individual prior to the training program.

INSTRUCTOR EQUIPMENT

The ASP Trainer will provide the following materials for the training session:

- | | |
|--|---------------------------|
| A. Instructor Certification Manual | N. LeverLoc Baton |
| B. Information Sheet/Liability Release | O. Chain Handcuffs |
| C. Name Tag | P. Hinge Handcuffs |
| D. Pen | Q. Rigid Handcuffs |
| E. Mouthguard | R. Training Handcuffs |
| F. Evaluation Form | S. Duty Handcuff Case |
| G. Use of Force Card | T. Tactical Handcuff Case |
| H. Lapel Pin | U. Handcuff Clip Key |
| I. Challenge Coin | V. Tri-Folds |
| J. Trainer Patch | W. Clip Case |
| K. ASP Training Bag | X. Tri-Fold Ring |
| L. ASP Foam Training Baton | Y. Scarab Cutter |
| M. Training Baton Carrier | |

PERSONAL TRAINING EQUIPMENT

Each individual participating in the class must have the following equipment:

- A. Gym Clothes
- B. Cup
- C. Shoes with good lateral and linear support (not running shoes)
- D. Equipment Belt
- E. ASP Tactical Baton
- F. ASP SideBreak Scabbard
- G. Whistle and Lanyard

FIREARMS

No functional firearms are allowed at the training.

PURCHASE EQUIPMENT

Past experience has demonstrated that the equipment which most frequently must be purchased by the agency for future ASP training includes the following:

- A. ASP Training Bags
- B. ASP Foam Training Batons
- C. ASP Training Baton Carriers
- D. ASP Tactical Batons
- E. ASP SideBreak Scabbards
- F. ASP Tactical Handcuffs
- G. Mouthguards

This material may be obtained from a local police supply store. Please contact ASP for the Authorized Distributor nearest you.



Box 1794 · Appleton, WI 54912 · (920) 735-6242 · Fax (920) 735-6245 · asp-usa.com

ASP Instructor Certification

PARTICIPANT APPLICATION

ASP Instructor Certification Seminars are conducted without charge to the participants, agencies or distributors. You will need to provide your own duty equipment (16, 21 or 26 ASP Tactical Baton, ASP Side Break Scabbard, ASP Tactical Handcuff Case). Feel free to call Armament Systems for a listing of ASP Distributors in your area who stock ASP products. In addition to an ASP Baton and Scabbard, you will need the following training material:

- Gym Clothes
 - Cup
 - Whistle and Lanyard
 - Shoes with Linear and Lateral Support
 - Duty Belt for the ASP Scabbard
- (No functional firearms are allowed in class.)

Registration for each Instructor Training Seminar is limited to the first 40 participants. To assure your enrollment in the program, please return this registration form as soon as possible.

AIC Baton Training is 16 hours in length. Handcuff instruction runs an additional 8 hours. Classes are conducted from 8:00 - 12:00 and 1:00 - 5:00 each day. This program is being conducted at:

November 3-5, 2009
Tulsa Police DEPT Training Center
6066 E 66th ST, N
Tulsa, OK 74117

The Seminar Coordinator is: Officer Chris Elliott

Phone: (918) 591-4526

E-mail: celliott@ci.tulsa.ok.us

* * *

[Please register me for the ASP Instructor Certification:](#)

Baton Handcuff

Name _____

E-mail _____

Rank or Title _____ Agency _____

Address _____

City _____ State _____ Zip Code _____

Agency Phone _____ Home Phone _____ E-mail _____

Training Position _____

Do you hold ASP Basic Certification (ABC)? _____ Baton Handcuff

Are you currently a baton or handcuff instructor? _____ (Enclose a copy of your certificate.)

_____ My \$50.00 Registration deposit is enclosed. I understand that it will be refunded at the completion of my training.

Bring a photocopy of your official credentials or a letter of recommendation from an authorized agency.

Previous instructional experience is a prerequisite for AIC Training.

Return this Registration Form to: Chris Elliott
Tulsa Police DEPT
6066 E 66th ST, N
Tulsa, OK 74117

ON OR BEFORE 6 October 2009