

Western States Training Conference

Las Vegas, Nevada
November 30-December 11, 2009
Law Enforcement
and Fire Science Training Classes

Course Name/Seminar #	Start	End	Fee
Cell Phone Technology: #8302	Nov 30	Dec 1	\$295
Court Security - 3 Day: #8013	Nov 30	Dec 2	\$295
Criminal Drug Interdiction: #8301	Nov 30	Dec 2	\$295
Defending Law Enforcement Litigation: #8012	Nov 30	Dec 2	\$495
Internal Affairs- Five Day: #8011	Nov 30	Dec 4	\$575
Kinesic Interview & Interrogation, Phase I & II: #8010	Nov 30	Dec 4	\$525
Basic Computer Investigations: #8306	Dec 3	Dec 4	\$295
Policies & Procedures: #8304	Dec 3	Dec 4	\$275
Legal & Liability Management for SWAT: #8322	Dec 3	Dec 4	\$295
Fire/Arson Fatality: #8305	Dec 3	Dec 4	\$275
School Violence: #8017	Dec 7	Dec 8	\$275
Leadership Skills for Challenging Times: #8018	Dec 7	Dec 9	\$295
Hands-On Research & Writing of Successful Grant Applications: #8303	Dec 7	Dec 10	\$395
New Fire/Arson Investigator Academy: #8015	Dec 7	Dec 11	\$475
Death & Homicide- Five Day: #8016	Dec 7	Dec 11	\$525
Hostage Negotiations, Phase I & II: #8014	Dec 7	Dec 11	\$525
Legal & Liability Issues in Schools: #8019	Dec 9	Dec 10	\$275

~ 2 WAYS TO REGISTER ~

Online: www.patc.com - follow the Eagle!

Phone: 1-800-365-0119 - Our representatives will gladly assist you.



Public Agency Training Council
5101 Decatur Blvd, Ste. L
Indianapolis, Indiana 46241

Phone: 1-800-365-0119
Fax: 317-821-5096
Email: information@patc.com

Visit us on the Web at:
www.patc.com

November 18, 19 & 20, 2009 • Norman, Oklahoma

Public Agency Training Council

Jim Alsup, Director



National Criminal Justice
Public Safety Continuing Education

Sponsored By:
Absentee Shawnee Tribal Police
Shawnee, Oklahoma

Note: CLEET Continuing Education Hours will be given

Training Seminar Criminal Investigation Case Management New Detectives, Criminal Investigators and Supervisors

Instructor:

Brian Jarvis, Chief (Retired)
Chester, New York

Brian Jarvis is a 30-year veteran Law Enforcement Officer and Investigator, who recently retired at the rank of Chief of Police in the Town of Chester, New York, a suburban community located 40 miles north of New York City. During his law enforcement career, Brian has been involved in investigations in both New York State and the State of Florida. While in Florida, Brian served as an investigator in the Major Crimes Unit of the Marion County Sheriff's Department and was later promoted to Sergeant and served as the supervisor for the Major Crimes Unit. The unit was responsible for the investigation of all violent crime in the county, as well as white-collar crime and fraud.

After returning to New York and earning the position of Chief of Police, Brian remained active in the investigative field, and supervised the investigation of all violent crime in his jurisdiction. Brian is a founding member and adjunct instructor at the Orange County (NY) Police Academy. Brian graduated with honors from the University of Phoenix with a degree in Business Information Systems.

November 18, 19 & 20, 2009
Norman, Oklahoma

Register On-Line At: www.patc.com

Criminal Investigation Case Management

New Detectives and Criminal Investigators
and Supervisors

This advanced course is designed to assist anyone that needs to manage criminal investigations. In order for any criminal investigation to be successful, the case must be organized and presented as a successful prosecution. Investigative supervisors often have a myriad of cases to review, categorize, assign, and monitor at any given time. Investigators must know how to put their cases together, which cases to follow up, which leads to follow, and how to present their cases to the prosecutor. Often in smaller agencies, officers or supervisors will be assigned to work the criminal investigations. They too, need to know which direction to take. Missed leads, duplicated services and mismanaged information can all tend to weaken the credibility of a case. Managing Criminal Investigations will provide direction in all of these areas.

Course Objectives:

Managing Criminal Investigations Will Aid Personnel Assigned To Investigations And Supervisory Personnel In:

- ◆ Conducting a Criminal Case Analysis from an Incident Report
- ◆ Determining a Hierarchy in Supplemental Investigation
- ◆ Being Aware of State and Federal Guideline Concerning Criminal Investigations
- ◆ Identifying Solvability Factors From Known Information
- ◆ Preparing Case Assignments
- ◆ Building Useful Relationships with the Media
- ◆ Managing the Major Case Investigation
- ◆ Conducting Multi-Jurisdictional Case Investigations
- ◆ Preparing and Presenting a Prosecutable Case
- ◆ Preparing Policies for Proper Case Management
- ◆ Preparing Policies for Media Relations

Seminar Agenda Criminal Investigation Case Management

New Detectives, Criminal Investigators and Supervisors

November 18, 19 & 20, 2009 • Norman, Oklahoma

Wednesday, November 18, 2009

- 8:00 a.m.—8:30 a.m. Registration
- 8:30 a.m.—5:00 p.m. **Overview – Managing Criminal Cases from A-Z**
- Personnel**
- The Role of the Supervisor**
- Case Screening and Assignment**
- Practical Exercises**
- Internal Agency Cooperation**

Thursday, November 19, 2009

- 8:00 a.m.—5:00 p.m. **Major Case Management**
- Case Study (Serial Homicides) – Practical Application of Major Case Management**
- Working with Outside Agencies**
- Case Study (Serial Sniper) – Practical Application of Multi-Jurisdictional Case Management**
- Indexing**
- Organization of the Case File**

Friday, November 20, 2009

- 8:00 a.m.—12:00 p.m. **Police-Media Relationship**
- Practical Exercises**
- State Requirements**
Uniform Crime Reports
Incident Based Reporting
- Federal Requirements**
Violent Criminal Apprehension Program (VICAP)
- Certificate Presentation**

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **On-line Registration** at www.patc.com — Yellow/Blue link in corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
5101 Decatur Blvd, Ste. L
Indianapolis, Indiana 46241

Federal ID# 35-1907871

*** **Pre-payment is not required to register** ***

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call
317-821-5085 (Indianapolis)
800-365-0119 (Outside Indianapolis)



Seminar Title: Criminal Investigations
Instructor: Brian Jarvis
Seminar Location: **AST Resource Center**
1970 156 Ave NE
Norman, OK 73026

Seminar ID
#8452

When: November 18, 19 & 20, 2009
Registration Time: 8:00 A.M. (November 18, 2009)

Note:
To receive discount room rates,
identify yourself with the **Public**
Agency Training Council.

Hotel Reservations: **NCED/Marriott**
2801 E Hwy 9
Norman, OK 73069
\$78.00 single with breakfast

Registration Fee: \$295.00 Includes Hand-outs, Criminal Investigation Manual,
Coffee Breaks, and Certificate of Completion.

Names of Attendees 1. _____
2. _____
3. _____
4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** ____ **Zip** _____

Email _____

Phone _____

Fax _____