

**Advisory Council on Law Enforcement Education and Training**  
**REGULAR MEETING**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**October 1, 2015**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Major Jeff Becker, Oklahoma City P.D.  
Asst. Chief Brandon Berryhill, Broken Arrow P.D.  
Deputy Chief David Houser, Durant P.D.  
Major Ryan Perkins, Tulsa P.D.  
Special Agent Kurt Stoner, F.B.I.  
Agent Jason Tucker, O.B.N.D.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.

**STAFF PRESENT:**

Steve Emmons, Executive Director  
Charles Gerhart, Assistant Director  
Shannon Butler, Training Manager  
John Parker, Director of Administration  
Laurie Schweinle, Recording Secretary

**MEMBERS ABSENT:**

Cpt. Blake Green, Vice-Chair, Norman P.D.  
Inspector General Johnny Blevins, D.O.C.  
Chief Rex Eskridge, Muskogee P.D.  
Director Jeff Harp, Univ. Central Oklahoma  
Sheriff Scott Jay, Beckham County S.O.  
Sheriff Jerry Niles, Garfield County S.O.  
Sheriff Reuben Parker, Beaver County S.O.  
Cpt. John Paul, O.H.P.

**Guests:**

Lt. Mike Norman, O.H.P.

**1. Call Meeting to Order**

Chairman Danny Ford called the meeting to order at 10:02 a.m. Roll was called, and 8 members were present. There was not a quorum present.

**2. Approval of Minutes**

There was no discussion.

**3. Advisory Council Composition**

There was no discussion.

**4. Curriculum Review Board**

Director Emmons advised that the Curriculum Review Board had discussed offering pre-academy training via distance education or some other means to help cut costs associated with having students

physically at the Academy. He also added that at a meeting with Metro Tech this had also been discussed to help keep high school students interested in law enforcement as they frequently move on due to the age requirement of 21. Director Emmons then advised that OHP had also offered up their academy facilities for CLEET's use but that there were no plans for that at this time.

Major Perkins inquired if CLEET had considered removing the shotgun training mandate for agencies that no longer issue those to their officers. Director Emmons explained it has been an ongoing issue and has been brought to the Council before but there was no intent to remove it. He said that CLEET wants to add rifle training to the Basic Academy and had asked the legislature in the previous year to provide funding to expand the range but it was not received.

Assistant Chief Brandon Berryhill entered the meeting at 10:11 a.m.

Major Perkins added for the academy cities that never use shotgun, the time it takes to train could be used for something else and there was also an issue with the expense for obtaining and keeping the shotguns. He asked if the Advisory Council could recommend to the Council that it be optional. Director Emmons responded that they could when there was a quorum.

Major Perkins then brought up some questions regarding curriculum and test questions within defensive tactics and legal. Director Emmons asked him to send an email detailing the concerns so CLEET staff could look into them.

## **5. Drug Dog Handler Course**

Director Emmons advised members that the representative from the Drug Dog Advisory Council could not be here to make the presentation today.

## **6. Bomb Dog Standards and Guidelines**

Lt. Mike Norman, OHP, explained to members that the Bomb Dog Advisory Council had essentially adopted The Scientific Working Group on Dog and Orthogonal Detector Guidelines (SWGDOG). He explained they had had problems maintaining the explosives necessary for certification and adopted national standards because it provides for an examiner that is not affiliated with any local departments.

## **7. Budget Update**

Lt. Mike Norman left the meeting at 10:25 a.m.

Director Emmons directed members' attention to Attachments A and B. He advised that legislative leadership had called meetings with agency heads to prepare them for the upcoming FY '17 budget, which is projected to be a \$600M to \$1B shortfall. He said that CLEET's first priority right now is to maintain personnel and that most of any cuts next year will hit the peace officer side of operations because private security is self-funded now. He then advised that from FY '10 to FY '16 CLEET's appropriations had been cut \$1.2M. Director Emmons added that with next year's cuts CLEET does not want to put the burden back on the agencies after hitting them with meals and ammunition this

year. He then listed possible ways to cut funding including:

- Cut 1 academy per year – savings of \$67,000
- Cut CE and cars - savings of \$65,000
- Not replacing LEDT cars – savings of \$65,000
- Eliminating part-time position – savings of \$25,000
- Going to 4/10 schedule – savings of 40,000
- Cut Basic hours by 40-80 hours – savings of \$23,000-\$46,000

Director Emmons advised that he would like to hold a type of town hall meeting for all law enforcement to attend and provide feedback.

## **8. Budget Update**

Director Emmons advised that CLEET would be requesting to raise penalty assessment fees by \$1, which would make them \$10. He said the legislature has advised they are not likely to raise fees as the District Attorney's Council advised that those arrested won't pay the fees anyway. He said that agencies were also told not to request anything specific at the budget hearings.

Director Emmons then advised that CLEET has been considering putting the burden of ensuring that officers get their mandated training on agency heads. He said that CLEET will still record rosters if submitted but the agency heads would sign an attestation at the end of the year saying their officers had met the requirements.

John Parker left the meeting at 10:57 a.m.

Director Emmons then asked for feedback and members had a short discussion about this possible change.

Shannon Butler left the meeting at 11:09 a.m.

## **9. 2016 Proposed Meeting Dates**

Director Emmons asked members if they would be open to changing the day of the week they meet as there is a member who has a conflict the first Thursday of each month. Members were in support of this and directed staff to find out which day would be better for meetings.

## **10. Divisional Reports**

There was no discussion.

## **11. Director's Report**

Director Emmons advised members that the Oklahoma Justice Review had finished looking into further collaboration, and possibly consolidation, between state law enforcement agencies. He also

advised that consolidation could be a likely possibility.

Director Emmons then told members that CLEET was experiencing its highest enrollment yet at the October training initiative in OKC and added that another initiative was planned for the first of December in Broken Arrow. Director Emmons added that if CLEET has to cut continuing education due to budget concerns, most CLEET training may take place at these initiatives.

**12. New Business**

There was no discussion.

**13. Adjournment**

Chairman Danny Ford adjourned the meeting at 11:22 a.m.