

**Advisory Council on Law Enforcement Education and Training**  
**REGULAR MEETING**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**January 5, 2012**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan Police Dept.  
Lt. Blake Green, Vice-Chair, Norman Police Dept.  
Chief Deputy Tim Albin, Tulsa County S.O.  
Mr. Kendall Ballew, Dept. of Corrections  
Chief B.J. Dudley, Prague Police Department  
Chief Rex Eskridge, Muskogee P.D.  
Director Jeff Harp, Univ. Central Oklahoma  
Mr. Jerry Mayfield, Dept. of Corrections  
Captain Steve Pelto, Bryan County Sheriff's Office  
Chief Harvey Rutherford, Woodward P. D.  
Special Agent Kurt Stoner, F.B.I.  
Lt. Brent Sugg, Oklahoma Highway Patrol  
Major Rob Turner, Tulsa Police Department  
Major Bill Weaver, Oklahoma City P.D.  
Sheriff Bill Winchester, Garfield County S.O.

**STAFF PRESENT:**

Steve Emmons, Assistant Director  
Chris Sutterfield, Chief of Operations  
James Wilson, General Counsel  
Laurie Schweinle, Recording Secretary

**MEMBERS ABSENT:**

Deputy Chief Brandon Berryhill,  
Broken Arrow P.D.

**1. Call Meeting to Order**

Chairman Danny Ford called the meeting to order at 10:00 a.m. Roll was called, and 15 members were present representing a quorum.

**2. Approval of Minutes**

Action Taken: Chief Rex Eskridge made a motion to approve the minutes of the October 6, 2011, meeting as written. Major Bill Weaver seconded the motion. A roll call vote was taken and the motion carried unanimously, 15-0.

**3. Advisory Council Composition**

Chief Deputy Albin asked if the vacancy announcement would be sent out again and where region 9 is located. Director Emmons advised Chief Byron Cox was appointed to the Council. No action was taken.

#### **4. Curriculum Review Board**

Director Emmons advised the Advisory Council of CLEET's desire to create a core training block for crime scene investigation due to the fact that it is a building block program. This would impact students' attendance in that if they miss any time they will have to make it up as in the other skill blocks. Director Emmons also advised that search warrant training would also be added to the curriculum.

Director Emmons stated that CLEET is still attempting to adjust the hours during the Basic Academy to allow for daily physical activity.

#### **5. Proposed CLEET Rule Changes**

Chief Deputy Tim Albin asked how many applications have been received for Drug Dog Advisory Council vacancies. Laurie Schweinle, CLEET Executive Administrative Assistant, replied that six have been received so far and that the deadline for submission is Monday, January 9.

Chief Deputy Albin asked if there had been any feedback on administrative rules related to creating a police department. Director Emmons responded that, no, there had been no progress made on that. He also advised that most of the rule changes are just to clean up the rules as CLEET is in a transitional period. Director Emmons did point out the rule change in 390:15-1-13, section G, under Academic Requirements. Director Emmons advised that when students fail firearms they are only allowed 3 more qualifying attempts and not allowed to retake the skill block. Chief Deputy Albin responded that a line has to be drawn somewhere. Lt. Blake Green expressed concern on allowing officers to work before they have passed the firearms qualification. Director Emmons said that many departments are also moving away from the shotgun and going to the rifle and requesting a rifle qualification instead. Chief Deputy Albin asked how many fail firearms each year. Director Emmons replied that it was around 2-3%. Chris Sutterfield advised that if the students want to be remediated during their own academy, CLEET does everything they can to do that so students don't have to return.

#### **6. O.C. Defensive Spray Training**

Chris Sutterfield advised the Advisory Council on the results of research into adding O.C. defensive spray training and certification to the Basic Academy. He reported that CLEET's defensive tactics instructors are teaching everything apart from actually spraying the students and taking them through the decontamination process, so officers know everything but the effects of the spray and the treatment. He also reported that it would take 2 days to train an 80 person class with half being sprayed one day and half being sprayed the other day. This would cost CLEET roughly \$1000 per year. As CLEET cannot add total days to the academy, extra expenses would come in the form of the spray, towels, shampoo, utilities, and meals.

Chief Deputy Albin asked if CLEET had a preference on the matter. Chris Sutterfield replied that it would be nice for CLEET to be able to do it but is not feasible at this time. Chief Deputy Albin then asked what the Council's opinion is on the issue. Chris Sutterfield replied that it had not been brought to the Council yet but would be on the next agenda along with research conducted on other less lethal

weapon options being added to the academy.

Captain Pelto asked if any decision had been made yet. Chris Sutterfield responded that no decision had been made but that CLEET would be directed on what to do at some point. Captain Pelto expressed concern over being one of the only academies in the nation not certifying students on O.C. spray. Chris Sutterfield replied that he could look at our source guide and see what other options state certifying agencies are using and get that information for him.

## **7. Divisional Reports**

Director Emmons advised the Advisory Council that Walt Birdsong has taken over the majority of the reserve academy activity except for those maintained by Kelly James.

Chief Deputy Albin asked how many basic academies would be run this year. Director Emmons explained that they had scheduled basic academies up to June but not past then due to the budget. He said that CLEET expects to have 5 basic academies this year.

Chris Sutterfield also commented that the Basic Academy application is being redone as well as the employment status reports (ESR). He reported that the Basic Academy application would no longer be available on the website but would be sent to the department when an ESR was received and the new employee would already be assigned to an academy. ESRs will be changed to have a separate form for new hires and terminations.

## **8. Director's Report**

Director Emmons reported on the special Council meeting held December 20, 2011. He advised that the Council elected to offer the Assistant Director position to Charles Gerhart at this meeting with a projected start date of February 1, 2012.

Director Emmons reported that there are approximately 500 people who still have not completed the evidence based sexual assault (EBSA) training with some of those probably being on medical or military leave without notifying CLEET. He also advised that CLEET is still entering training for 2011, which makes it difficult to gauge how many officers could be suspended. Director Emmons then advised that more EBSA training is being scheduled for 2012 and that CLEET will continue to offer classes for those who do not have it yet.

Director Emmons advised that the curriculum for the evidence based domestic violence was approved by the Council and added to the Basic Academy curriculum.

Major Weaver asked if an administrative rule could be added to help get the training rosters in sooner. Chris Sutterfield answered that most agencies have the intent to send them in but that many times it does not come through on the fax. He then advised that a new system is currently being put in place to allow agencies to submit electronic copies of training so as to avoid this problem.

Major Weaver then asked Director Emmons to clarify what happens to officers on medical or military

leave who do not have their mandated training. Director Emmons explained that the suspension is held for those officers. Chief Eskridge asked if we knew how many officers are currently serving in the military. Director Emmons responded that, no, we do not but that we could possibly find that out. Director Emmons reported that the Council approved to raise the Basic Academy certification exam score from 70% to 80% with it to be revisited after two academies.

Director Emmons then advised that CLEET is preparing for budget hearings but that he expected the budget to remain flat. If it remains flat, CLEET will actually take cuts this year because we will not be given anything to replace the excess we have had in past years. Director Emmons is hoping for some help from legislators to break even.

Director Emmons then reported on legislative changes. He advised that he will be handling most of the legislative duties this year and that only one bill would impact law enforcement officers. This bill would require reserve officers that have been out of law enforcement over five years to take a legal update provided by CLEET. Director Emmons also commented that this is a step toward requiring continuing education for reserves. Chief Deputy Albin asked if CLEET would like for reserves to be required to do the same mandated training as full-time officers. Director Emmons replied that CLEET has tried in the past to pass legislation requiring that but it has failed. Chris Sutterfield replied that the OACP and Sheriff's Association is in favor of it.

Director Emmons then advised that regionalizing academy training will be an issue again this year. This would allow Academy Cities to open up their training to other agencies. The Council is in opposition to this but interested in exploring other options as it is close to being passed. Director Emmons stated that he did not want CLEET to give up providing the training if this was passed. Because of this Director Emmons stated that CLEET will take more of a defensive position with the legislature.

Director Emmons reported that that bids have gone out and been approved by the Council for the DOC project but is not approved to begin. Director Emmons said there is a good chance that it will continue to move forward as proposed. The Attorney General's office has indicated that it could be considered a completion of the original building and not require any more approval from the legislature.

Director Jeff Harp exited the meeting at 11:00 a.m.

## **9. New Business**

Major Weaver brought up the possibility of allowing peace officers to carry over continuing education hours from one year to the next if they go over the required number of hours. Director Emmons replied that he was not opposed to that but that we would have to consider changes to data entry and setting a limit on how many years they could carry over training to.

## **10. Adjournment**

Action Taken: Chief Deputy Tim Albin made a motion to adjourn. The motion was seconded by Special Agent Kurt Stoner. The motion carried unanimously, 15-0. Chairman Danny Ford adjourned

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, on December 30, 2011, at the main entrance of the K. O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

the meeting at 11:08 a.m.

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