

APPLICATION FOR ROOFING CONTRACTOR REGISTRATION
CONSTRUCTION INDUSTRIES BOARD
2401 NW 23rd, Suite 2F
OKLAHOMA CITY, OK 73107
TELEPHONE: (405) 521-6550 TOLL FREE: 1-877-484-4424
Web site: <http://ok.gov/cib/>

Information Required for
Application for Roofing Contractor Registration

REGISTRATION FEE: \$75.00

Instructions:

1. Return completed application with **registration fee** to address listed above.

NOTE: Please make remittance payable to the CONSTRUCTION INDUSTRIES BOARD.

2. Provide the following information with the application:
 - a. Certificate of General Liability Insurance
 - b. Certificate of Workers' Compensation or Affidavit of Exemption or Self-Insurance
 - c. Certificate of Good Standing from Oklahoma Secretary of State (for Oklahoma domestic and registered foreign corporations, LLC's, limited partnerships)
 - d. Certificate of Fictitious Trade Name Certificate from Oklahoma Secretary of State
 - e. Affidavit verifying lawful presence in the United States

***Sole Proprietors do not need (c) or (d).*

12. Is the applicant or entity seeking registration herein now or has ever been licensed or registered as a roofing contractor in a state other than Oklahoma? If yes, please list all states where such license or registration is/was held and whether each license or registration is currently in good standing. Yes No _____

13. Has the applicant or entity seeking registration herein ever been disciplined, fined, sanctioned, cited or had its license or registration to perform work as a roofing contractor suspended or revoked in any state other than Oklahoma? If yes, please specify the State of such event and nature of occurrence and date of action taken. Yes No

14. Have you ever been convicted of a felony offense in this State, another State, or the United States? Yes No

If yes, list the date, court of conviction, offense by each count(s), sentence for each such conviction and date of sentence completion, including any probation, parole or supervision period. (Attach additional sheets if necessary.)

Date	Court of Conviction	Offense by Each Count (List each.)	Sentence for Each Such Conviction	Date of Sentence Completion (Include any probation, parole or supervision period.)

15. Are you required by the laws of the State of Oklahoma, any other State, or the United States to register as a sex offender?
 Yes No

Applicant, by signing below, hereby declares under oath that this application, related forms and all supplemental materials submitted herewith, and the information contained therein, are true and correct.

Further, by submitting this application and signing below, applicant further declares under oath that the following statements are true and correct.

- Applicant desires registration under the Oklahoma Roofing Contractor Registration Act.
- Applicant agrees to fully comply with the Oklahoma Roofing Contractor Registration Act.
- Applicant agrees to fully comply with all Oklahoma laws and local ordinances pertaining to roofing standards and permits.
- Applicant and proposed registered entity, if a non-resident and/or foreign corporation, agree that the filing of this application appoints the Secretary of State as the legal service agent for said registered entity for all lawful process for work performed in Oklahoma or for any purpose set forth in the Roofing Contractor Registration Act

Applicant's Signature: _____

Date: ____/____/____

