

MINUTES
MECHANICAL EXAMINERS COMMITTEE
NOVEMBER 10, 2011

COMMITTEE MEMBERS PRESENT: Kenny Eden, Bill Paulk, James Wood, Dale Matherly and Luther Curtis.

COMMITTEE MEMBERS ABSENT:

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION; Janis Hubbard, Administrator; Sherrie Ladd, Mechanical Secretary; Gary Kirk, Mechanical Supervisor; David Veteto, Mechanical Investigator; Robert Newberg, Mechanical Investigator; Richard Hager, Mechanical Investigator; Charlie Scott, Mechanical Investigator; Steve Guerrero, Mechanical Investigator; and George Truitt, Plumbing Investigator.

OTHERS PRESENT: Ralph Maietta, City of Lawton

CALL TO ORDER:

Mr. Luther Curtis, Committee Chairman, called the meeting of the Mechanical Examiners Committee to order at the Construction Industries Board, 2401 NW 23rd, Suite 5, and Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This [Regular] meeting of the Mechanical Examiners Committee, scheduled to begin at [10:00 a.m.] on this [10th] day of [November, 2011,] has been convened in accordance with the Oklahoma Open Meeting Act, Title 25, Sections 301 through 314.

Further, this meeting was preceded by an advanced public notice that was sent to the Secretary of State electronically on October 1, 2010 prior to this time today, specifying the time and place of the meeting here convened.

Notice of this meeting was given at least forty-eight (48) hours prior hereto and eight people have filed a written request for notice of meetings of this public body to date.

Read aloud by Sherrie Ladd this [10th] day of [November, 2011].

ACTION ITEMS:

INTRODUCTION OF ADMINISTRATOR, JANIS HUBBARD

Mr. Gary Kirk introduced the new Administrator, Janis Hubbard.

APPROVAL OF SEPTEMBER 8, 2011 MINUTES

Mr. Curtis asked if there were any questions on the September 8, 2011 minutes.

MOTION BY JAMES WOOD WITH A SECOND BY KENNY EDEN TO APPROVE THE SEPTEMBER 8, 2011 MINUTES.

MOTION PASSED

Voting aye: Kenny Eden
Luther Curtis
Bill Paulk
James Wood
Dale Matherly

DISCUSSION OF PROPOSED RULE CHANGES FOR 158:50

The committee discussed the proposed rule changes for 158:50. The items discussed were on the CEU's. The rules currently read within one year of adoption of the code. Mr. Kirk stated the CIB no longer adopts the rules. This is done by the Uniform Building Codes Commission (UBCC). The UBCC is

MECHANICAL EXAMINERS COMMITTEE MEETING MINUTES

NOVEMBER 10, 2011

PAGE 2

just now going to adopt the 2009 code. This is being reworded to say "No license will be renewed unless the licensee has completed 6 hours of continuing education every three years". That doesn't tie the CIB to a code cycle. The rules are being changed also to read "or 4 hours training of the codes and/or other subject matters approved by the committee and 2 hours of trade related instruction, the Mechanical Licensing Act and/or Mechanical Industry Regulations".

The evaluation forms will no longer be required. Wording will be changed to read "A credit hour means at least 50 minutes of classroom instruction with a 10 minute break". The wording on the complaint process was also changed. The complaint procedure will put under the CIB rules.

Committee recommended changing the definition of Credit Hour to read "Credit Hour or Hour".

MOTION BY DALE MATHERLY WITH A SECOND BY KENNY EDEN TO APPROVE RECOMMENDED CHANGES AS AMENDED TO THE CONSTRUCTION INDUSTRIES BOARD FOR CONSIDERATION.

MOTION PASSED

Voting aye: Kenny Eden
Luther Curtis
Bill Paulk
James Wood
Dale Matherly

UPDATE ON MECHANICAL ACTIVITY

Mr. Kirk discussed the mechanical activity for the months of September and October. In September there were 405 journeyman licenses renewed, 245 contractor licenses 97 applications received, 81 applications sent to PSI and 96 new licenses processed. In October there was 347 journeyman licenses renewed, 220 contractor licenses renewed, 146 applications received, 69 applications sent to PSI and 117 new licenses processed. Mr. Kirk also discussed the enforcement contacts, etc and on the pass/fail statistics on the exams.

CEU REQUEST – FEDERAL CORPORATION, OKC – NOVEMBER 2, 2011

MOTION BY KENNY EDEN WITH A SECOND BY JAMES WOOD TO APPROVE THE 2-HOUR CONTINUING EDUCATION COURSE FOR FEDERAL CORPORATION.

MOTION PASSED

Voting aye: Kenny Eden
Luther Curtis
Bill Paulk
James Wood
Dale Matherly

CEU REQUEST – ALL STAR PROFESSIONAL TRAINING – ONLINE COURSE

All Star Professional Training is proposing on online course that will consist of four hours training over the codes and two hours training for pipefitters.

MOTION BY JAMES WOOD WITH A SECOND BY BILL PAULK TO APPROVE THE ONLINE CONTINUING EDUCATION COURSE FOR ALL STAR PROFESSIONAL TRAINING.

MOTION PASSED

Voting aye: Kenny Eden
Luther Curtis

MECHANICAL EXAMINERS COMMITTEE MEETING MINUTES

NOVEMBER 10, 2011

PAGE 3

Bill Paulk
James Wood
Dale Matherly

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

There was no new business.

ADJOURNMENT:

MOTION BY DALE MATHERLY WITH A SECOND BY JAMES WOOD TO ADJOURN.

MOTION PASSED

Voting aye: Kenny Eden
Bill Paulk
Luther Curtis
James Wood
Dale Matherly

Minutes approved in regular Session on the 12th day of January, 2012.

Luther Curtis, Chairman

PREPARED BY:

Sherrie Ladd, Secretary to the Mechanical Examiners Committee