

**CONSTRUCTION INDUSTRIES BOARD SPECIAL MEETING MINUTES
May 25, 2011**

BOARD MEMBERS PRESENT: Larry Butler; Larry Shea; Mike Burton; Mike Liston; Tommy O'Donnell.

ABSENT: Robert Soder; Keith Miller.

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD DIVISION: Nathan Powell, Administrator; Sarah Mussett, Business Manager;

OTHERS PRESENT: Jon Dutton, Attorney General's Office

CALL TO ORDER:

Mike Burton, Chairman, called the special meeting of the Construction Industries Board to order at 1:30 p.m. in Shepherd Mall Activity Center, 2401 N.W. 23, Suite 49, Oklahoma City, OK. 73107

STATEMENT OF COMPLIANCE

This special meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 25th day of May, 2011, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25, Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State by Computer specifying the time and place of the meeting here convened.

With the exception of confidential matters to be discussed during an executive session, this meeting will be and is open to the public.

Notice of this meeting was given at least twenty-four (24) hours prior hereto and 54 people have filed a written request for notice of meetings of this public body to date.

Read aloud this 25th day of May, 2011.

ACTION AND DISCUSSION ITEMS:

CIB BUDGET

Mr. Powell asked the Board to review the Budget Summary. A lot of projects CIB wanted to do last year was not undertaken at that time. Therefore some of those same projects remain in the FY2012 budget. We will have some one-time expenditure for the new Licensing Software that will be implemented in the near future.

MOTION BY LARRY SHEA WITH A SECOND BY MICHAEL LISTON TO ADOPT FY2012 BUDGET AS PRESENTED.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton

Voting Nay:

Absent: Keith Miller
Robert Soder

RESIGNATION OF ADMINISTRATOR

Attorney Jon Dutton suggested it would be appropriate to discuss this item in executive session.

MOTION BY MICHAEL LISTON WITH A SECOND BY LARRY SHEA TO CONVENE INTO EXECUTIVE SESSION.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton

Voting Nay:

Absent: Keith Miller
Robert Soder

Return to Open Session

MOTION BY MICHAEL LISTON WITH A SECOND BY LARRY SHEA TO RETURN TO OPEN SESSION.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton

Voting Nay:

Absent: Keith Miller
Robert Soder

Items from Executive Session to be discussed:

MOTION BY LARRY SHEA WITH A SECOND BY TOMMY O'DONNELL TO ACCEPT NATHAN POWELL'S RESIGNATION AS OF OCTOBER 1, 2011.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton

Voting Nay:

Absent: Keith Miller
Robert Soder

DISCUSSION OF HIRING PROCESS OF ADMINISTRATOR

Sarah Mussett, Business Manager presented a timeline for ads, screening, and interview schedule for the position of Administrator.

MOTION BY LARRY SHEA WITH A SECOND BY TOMMY O'DONNELL TO ACCEPT THE TIMELINE SUBMITTED FOR APPROVAL.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston

Voting Nay:

Mike Burton

Absent: Keith Miller
Robert Soder

MOTION BY MICHAEL LISTON WITH A SECOND BY TOMMY O'DONNELL TO NAME MICHAEL LISTON, LARRY BUTER, AND LARRY SHEA TO THE ADMINISTRATOR'S SCREENING COMMITTEE.

Ms. Sarah Mussett suggested she and Jon Dutton attend screening meetings.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton
Voting Nay:

Absent: Keith Miller
Robert Soder

MOTION BY LARRY SHEA WITH A SECOND BY TOMMY O'DONNELL TO APPROVE THE ADS, COST, TIMELINES.

Voting Aye: Larry Butler
Tommy O'Donnell
Larry Shea
Michael Liston
Mike Burton
Voting Nay:

Absent: Keith Miller
Robert Soder

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

MOTION BY MICHAEL LISTON WITH A SECOND BY TOMMY O'DONNELL TO ADJOURN.

Voting Aye: Larry Butler
Tommy O'Donnell
Michael Liston
Mike Burton
Voting Nay: Larry Shea

Absent: Keith Miller
Robert Soder

Minutes approved in regular Session on the ____ day of _____, 2011

Mike Liston, Vice-Chairman

PREPARED BY: _____
Jeanne Britt, Board Secretary