
CITY OF CHOCTAW

SITE REVIEW APPLICATION



SITE PLAN POLICIES & PROCEDURES

A site plan is required regardless of the size of the proposed construction involved and even if no construction plans are to be used or needed by the builder or owner. The site plan will be drawn to scale with words and numbers clearly legible and will show the following:

1. Lot and block number, name of addition or other legal description.
2. Dimensions of plot and North point.
3. Location and dimensions of all existing and proposed buildings and accessory buildings in regards to setback of front, rear and side yards from property line.
4. Location and size of walks, driveways and approaches and parking lots (to include number of parking spaces).
5. Location, type and size of fences and retaining walls.
6. Location of easements and building line requirements.
7. Show existing and proposed utilities and connection thereto for location, size and type to include private water well and private septic system.

ADDITIONAL INFORMATION FOR COMMERCIAL/INDUSTRIAL PLANS:

8. Provide seven (7) site plan drawings to scale.
9. Location and size of parking lots (to include number of parking spaces and paving details).
10. Location and size of steps and loading docks, etc.
11. Show proposed landscaping/screening.
12. Submit application for City Manager's signature for ingress and egress from State Highway (Hwy. 62) with details.
13. Show location and size of proposed signs.
14. Show proposed height and total square feet of building.
15. Compliance with Americans with Disabilities Act (ADA) requirements (Handicapped Accessibility).
16. Show proposed erosion and sediment control measures taken before and during construction.
17. Show proposed security and/or parking lot lights.

SITE REVIEW APPLICATION

Owner's Name: _____

Address: _____ Phone: _____

Building Site Address: _____

Subdivision: _____ Lot: _____ Block: _____

Unplatted Tract: _____ Acres: _____ Sec.: _____ Township: _____ Range: _____

Number of buildings on lot: _____ Use: _____

TYPE OF STRUCTURE

Office Warehouse Distribution

Other _____

Building Cost \$ _____ Size of Building _____ ft. x _____ ft.

Total square footage: _____

Describe activity: _____

I hereby certify that the above information is true and correct; that I have read the notes and policies and procedures; that I will observe and conform to all codes and ordinances governing such building within the City of Choctaw.

Signature of Owner, or authorized Agent

Date

(For Official Use Only)

County Parcel Number: _____

SITE REVIEW FEE STRUCTURE

Site Review Fee:

1. Commercial/Industrial	\$	0.02/sqft
2. Religious/Governmental	\$	0.02/sqft