

Sign Permit Application

Office Use Only

Cash	<input type="checkbox"/>
Check	<input type="checkbox"/>
Received \$	_____
Receipt No.	_____
Date:	_____

Permit No. _____

Project Address: _____					
Legal Description	Lot #	Block #	Subdivision: (If un-platted, submit copy of warranty deed)		
Owner of Property: _____					
Name			Phone #		
Mailing Address: _____					
Street #		City	State	Zip	
Contractor/Applicant: _____					
Name			Phone #		
Mailing Address: _____					
Street #		City	State	Zip	
Proposed Type of Sign : (Please check only one)					
Freestanding: Monument <input type="checkbox"/> Portable <input type="checkbox"/> Pylon <input type="checkbox"/>		Existing Use of Land/Bldg:	Height to Top of Sign	Estimated Cost	Square Footage
Attached: Canopy <input type="checkbox"/> Wall <input type="checkbox"/> Roof <input type="checkbox"/>					
Other: Specify _____					
Permit Information	(Please check only one)		(Please check Yes or No)		
	<input type="checkbox"/> Erect <input type="checkbox"/> Relocate <input type="checkbox"/> Other		Is the sign to be illuminated? Yes <input type="checkbox"/> No <input type="checkbox"/> Is any part of the sign moving? Yes <input type="checkbox"/> No <input type="checkbox"/> Are any lights on the sign moving or flashing? Yes <input type="checkbox"/> No <input type="checkbox"/>		
	Will electricity be involved? <input type="checkbox"/> yes <input type="checkbox"/> no ► Name of licensed electrician: _____				

CERTIFICATION IN LIEU OF STRESS CALCULATIONS

I hereby certify that the sign proposed in this application is designed in compliance with the wind and stress requirements of The BOCA National Building Code 2000 as adopted by the City of Choctaw.

I further certify that the statements in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. All construction work under this permit will conform to the attached plans, specifications and drawings and to the Codes and Ordinances of the City of Choctaw. All electrical connections and electrical service work shall be properly permitted and performed by a State and City licensed contractor.

Printed Name _____ **By** _____

Date: _____

Signature of sign contractor

REQUIREMENTS

1. PLANS

All sign applications may require one or more of the following items. Applications will not be accepted without these items:

- a. Site plan
- b. Detailed drawing of sign
- c. Footing detail
- d. Electrical detail

To apply, complete application and submit two (2) copies of the above item (if applicable).

2. INSPECTIONS

All sign applications, except temporary, require the following inspections. The holder of the permit is responsible for acquiring all required inspections:

- a. Sign footing - Call before concrete is poured
- b. Electrical final - Call when all work is complete
- c. Sign final - Call when all work is complete

Signs with electricity require a separate electric permit issued to an electrical contractor having an active City electrical license.

All permanent signs require inspections. Failure to acquire inspections may result in fines, penalties or suspension of license.

The granting of a permit or approval of plans shall not be construed as permission to violate any federal, state or local laws. Special notice is hereby given that additional requirements, notices and regulations will be printed on the permit and plans and that all additional requirements, notices and regulations and all laws and ordinances governing this type of work will be complied with whether specified herein or not. Special notice is hereby given that this permit becomes null and void if the authorized work or construction is not commenced, is suspended or abandoned after work is commenced, or if no inspections are obtained within a 6 month period.

I hereby certify that the statement in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work under this permit will conform to the attached plans, specifications and drawings and to the Codes and Ordinances of the City of Choctaw and that all electrical, plumbing and heat & air construction shall be performed by contractors licensed by the State of Oklahoma and licensed with the City of Choctaw.

Printed Name: _____ **By:** _____

Date: _____