

**MINUTES OF REGULAR MEETING  
OKLAHOMA ABSTRACTORS BOARD  
December 8, 2011**

1. A regular meeting of the Oklahoma Abstractors Board (OAB) was called to order by Chairman Riley at 10:00 a.m. on December 8, 2011, at the Oklahoma Abstractors Board office, 2401 NW 23<sup>rd</sup> St., Suite 60B, Oklahoma City, OK.
2. The Secretary called roll. Attending were Jerald Stringer, Gary Baer, Glenda Mittasch, Herschel Beard, Corky Heard, Mike Harris, Monica Wittrock and David Riley. It was determined that eight members were present at the time of roll call and that a quorum was present. Linda Carpenter was absent with an excused absence. Also attending were John Crittenden, Assistant Attorney General, Mitzi Combs, Inspector, and Glynda Reppond, Executive Director. The Chairman announced that notice of the meeting and posting of the agenda had been done in accordance with the Open Meeting Act.
3. The minutes of the regular meeting of the OAB conducted November 10, 2011, were then distributed. After review, a motion was made by Herschel Beard and seconded by Mike Harris to accept the minutes as presented. Vote: Unanimously approved.
4. **Chairman's Report: David Riley.** Chairman Riley welcomed all guests and thanked everyone for attending and that he appreciated everyone's commitment and work this past year. He had no further report.
5. **Executive Director's Report:** Director Reppond thanked the Board and staff as well. She reported that a meeting to discuss TexasFile had been set up with three members of the County Clerks, three members of OLTA and three members of the Board. That meeting will be held on December 12<sup>th</sup> in the OAB office. A response has been received from TexasFile to the letter that the Board sent them. Director Reppond will prepare a packet of applicable laws and Attorney General opinions for this meeting. She also reported that the OAB office will be closed on December 26<sup>th</sup> and 27<sup>th</sup> as well as January 2<sup>nd</sup> for state holidays. She invited everyone to stay and have lunch provided by the staff after the meeting.
6. **Committee Reports:**
  - a. **Budget and Finance – Jerald Stringer.** Mr. Stringer gave an update on the budget and presented the OSF Form "FY2012 Operating Budget Comparison by Department and Account", the Six Digit Object of Expenditure Report, the Six Digit Expenditure Detail Report, and the OAB P&L Statement for FY2011, which covers each month from the beginning of the fiscal year for comparison purposes. All accounts balance with OAB reported totals except for a \$5.00 discrepancy where last month OSF paid a bill for \$505.00 and the actual invoice was for \$500.00. We now have a \$5.00 credit towards this month's IT invoice. OSF also transposed the number of the amount paid to the Attorney General's office. They paid \$2,127.02 and they should have paid \$2,172.02, a \$45.00 credit difference. Total expenditures for the month of November were \$25,166.59 (corrected) and the amount for the year to date is \$120,127.82. A motion was made by Glenda Mittasch and seconded by Gary Baer to approve the budget report as presented. Vote: Unanimously approved.

**b. Rules and Regulations – Herschel Beard.** - Mr. Beard reported that the Committee met last two months ago and has determined that there will be no new rules to submit to the Legislature this year. He reported that the items being discussed could probably be handled better by policies and internal procedures rather than rules.

**c. Licensing and Testing – Glynda Reppond.** Ms. Reppond reported that the meeting set for after the Board meeting today has been cancelled until Ms. Carpenter can attend. At the test given at the OLTA basic abstractor school on November 8<sup>th</sup>, twenty-seven took the test and twenty-five passed. The next test will be held January 5, 2012, here in the OAB office. The test dates have been set and they are January 5<sup>th</sup>, February 29<sup>th</sup>, May 3<sup>rd</sup>, July 5<sup>th</sup>, September 6<sup>th</sup> and October 31<sup>st</sup>. All of those tests will be held at the OAB office in Oklahoma City at 1:00 p.m. There will also be tests given at each of the out of town OLTA Regional Meetings in September. They will be scheduled whenever the OAB receives the Regional Meeting schedule and will notify the permit and certificate holders in that area. We will also provide testing at the annual OLTA abstractors school.

**d. Inspections – Mitzi Combs.** Ms. Combs reported that in November she performed inspections for the Atoka permit update and upcoming inspections include Pushmataha County Abstract, Pushmataha County; Southern Abstract in McCurtin County; Pioneer Abstract in Latimer County and she went to Tulsa to do an update on the new permit there. In December she is going to Craig County, Ottawa County and Nowata County.

**e. Enforcement Committee – Glenda Mittasch.**

Inspection Reports: Presented to the Board for approval was a list of inspections which are set out in the attachment hereto. After discussion, a motion was made by Jerald Stringer and seconded by Herschel Beard to approve the inspections as presented with the recommendations or requirements being met. Vote: Unanimously approved.

Applications for Licenses: Presented to the Board for approval was a list of applicants for abstract licenses which are set out in the attachments hereto. After discussion, a motion was made by Glenda Mittasch and seconded by Mike Harris for approval for all except Jason Brown (not yet employed) subject to administrative review by the Executive Director, and making sure all compliance issues were met and appropriate fees paid. Vote: Unanimously approved.

Certificates of Authority and Rate Sheets: Presented to the Board for approval was a list companies for renewal of Certificate of Authority which is set out in the attachments hereto. A motion was made by Herschel Beard and seconded by Mike Harris for approval, subject to administrative review by the Executive Director, and to make sure all other compliance issues were met. Vote: Unanimously approved.

Ms. Mittasch presented Delaware County Abstract for a rate change only and recommended approval. A motion was made by Gary Baer and seconded by Herschel Beard to approve said rate change. Vote: Unanimously approved.

Renewals of Permit to Construct Plant: Presented to the Board for approval was an application to renew the permit to build of American Eagle Title & Abstract, LLC. A motion was made by Herschel Beard and seconded by Gary Baer for approval, subject to administrative review by the

Executive Director, and to make sure all other compliance issues were met. Vote: Unanimously approved.

Release of Guardianship Docket by Court Clerks to Abstractors - Latimer County Abstract called the Board stating that they were having issues with their Court Clerk releasing the Guardianship Docket so that they can review the Docket to ascertain whether there are any individuals who have interests in the property being abstracted. They can understand why they don't release the files but can't understand why they are not releasing the docket. At this time, they are limiting their certificates in that county stating they are not certifying to any guardianship or mental health cases which may be filed of record. They are asking the Board for any help it may provide in this matter. After much discussion, it was decided that a call would be made to DHS and talk to the legal department to explain this situation and get clarification on what can be released. A report will be made at the next meeting.

7. Legal Counsel's Report: John Crittenden.

Request for Attorney's Fees - A complaint was made by Scott Luna against Green Country Abstract & Title in September. After investigation by the inspector, no violation was found and parties were notified that the complaint had been dismissed due to insufficient grounds to proceed. A letter was received in November by the Board from Clifford Wright, attorney for Green Country, asking for the Board to hear this matter awarding attorney fees for having to respond to this complaint, alleging that it was frivolous because the Board had dismissed it. After discussion, a motion was made by Monica Wittrock and seconded by Gary Baer for the Board to decline the request of Mr. Wright to hear this matter based on lack of jurisdiction by this Board at this point in our administrative proceedings in this matter. Vote: Linda Carpenter - Absent, David Riley - Yea, Monica Wittrock - Yea, Glenda Mittasch - Yea, Mike Harris - Yea, Herschel Beard - Yea, Gary Baer - Yea, Jerald Stringer - Yea, Corky Heard - Yea. Vote: Eight Yeas, motion approved.

8. Application for Permit to Build by Hugo Abstract & Title Company.

This matter came on to be heard by the Board for a Permit to Build. Hugo Abstract & Title Company was represented by Jim Maple. No one appeared to speak against the Permit being issued and no written comments have been received. Mitzi Combs reported that final inspections had been made and all was in order. Director Reppond then gave her report on the status of the application. After discussion, review of the application and pertinent documents, Glenda Mittasch then moved: I move that the Board now find that applicant Hugo Abstract & Title Co. has complied with the requirements for a Permit to Build an Abstract Plant to engage in the business of abstracting in Choctaw County, Oklahoma, including the following:

- 1) Complied with the Oklahoma Abstractors Act and Rules of the Board;
- 2) Paid the applicable fee of \$800.00;
- 3) Provided a County Records Bond of \$15,000.00;
- 4) The name of the company is not deceptively similar to other certificate of authority or permit holders;
- 5) Affidavits from the District Court Clerk and County Clerk have been received certifying the status and availability of the county records;
- 6) The permit holder will show an actual presence in said County; and

that the Board should grant Hugo Abstract & Title Company a Permit to Build an Abstract Plant to engage in the business of abstracting in Choctaw County, Oklahoma. The motion was seconded by

Monica Wittrock. Vote: Linda Carpenter - Absent, David Riley - Yea, Monica Wittrock - Yea, Glenda Mittasch - Yea, Mike Harris - Yea, Herschel Beard - Yea, Gary Baer - Yea, Jerald Stringer - Yea, Corky Heard - Yea. Eight Yeas, motion passed.

9. **Application for Permit to Build by Antlers Abstract & Title Company.**

This matter came on to be heard by the Board for a Permit to Build. Antlers Abstract & Title Co. was represented by Jim Maple. No one appeared to speak against the Permit being issued and no written comments have been received. Mitzi Combs reported that final inspections had been made and all was in order. Director Reppond then gave her report on the status of the application. After discussion, review of the application and pertinent documents, Glenda Mittasch then moved: I move that the Board now find that applicant Antlers Abstract & Title Company has complied with the requirements for a Permit to Build an Abstract Plant to engage in the business of abstracting in Pushmataha County, Oklahoma, including the following:

- 1) Complied with the Oklahoma Abstractors Act and Rules of the Board;
- 2) Paid the applicable fee of \$800.00;
- 3) Provided a County Records Bond of \$15,000.00;
- 4) The name of the company is not deceptively similar to other certificate of authority or permit holders;
- 5) Affidavits from the District Court Clerk and County Clerk have been received certifying the status and availability of the county records;
- 6) The permit holder will show an actual presence in said County; and

that the Board should grant Antlers Abstract & Title Company a Permit to Build an Abstract Plant to engage in the business of abstracting in Pushmataha County, Oklahoma. The motion was seconded by Gary Baer. Vote: Linda Carpenter - Absent, David Riley - Yea, Monica Wittrock - Yea, Glenda Mittasch - Yea, Mike Harris - Yea, Herschel Beard - Yea, Gary Baer - Yea, Jerald Stringer - Yea, Corky Heard - Yea. Vote: Eight Yeas, motion passed.

10. **Visitor's Comments:** No comments were received.

11. **Next Meeting:** The next meeting will be held Thursday, January 12, 2012, at 10:00 a.m. at the OAB office, 2401 NW 23<sup>rd</sup> St., Suite 60B, Oklahoma City, OK.

12. The meeting was adjourned by Chairman Riley.

Respectfully submitted,



Glynda Reppond  
Executive Director

**INSPECTION REPORTS****DECEMBER 2011**

<b>Company</b>	<b>County</b>	<b>Date Inspected</b>	<b>Recommendations or Requirements</b>
Delaware Co. Abstract	Delaware	10/13/11	Keep Work Orders
Pushmataha Co. Abstract	Pushmataha	11/17/11	7
Pioneer Abstract Co.	Latimer	11/18/11	
Latimer County Abstract.	Latimer	11/18/11	7,8
Southern Abstract & Title Co.	McCurrian	11/17/11	7,9
Washita Valley Abstract	Grady	7/20/2011	File rate sheet for disaster customers
Goetzinger Abstract & Title Co.	Woodward	8/24/2011	Pay fine on 3 expired abstract license

**REQUIREMENTS**

1. Keep an in and out log on a daily basis
2. Bring and keep index current (ie lease, agreement or media)
3. Require last 30 days of invoices for review for compliance with filed rates
4. The practice of charging for status on files to cease since it is not a filed and approved rate
5. Provide plant lease
6. Provide upated OESC to match with employees
7. Remove verbiage on uniform abstract certificate regarding excepting wetlands
8. Add verbiage on uniform abstract certificate regarding not certified to guardianships
9. Add OAB Statute 5:11-3-9(4)(D) less minerals, for surface abstracts on uniform abstract certificate

**RECOMMENDATIONS**

- A. Make a good faith effort to locate abstract and document efforts
- B. Cease requiring authorization letter from Owner
- C. If storing abstracts for anyone, must store abstracts for everyone

**DECEMBER 2011 Individual License Renewals**

**12/08//2011**

Date Rec	First	Last	Exp Date	Cond Appr	Company	County
11/7	Jennifer	Moradi	12/28/11		Stewart Abstract & Title	Carter, Oklahoma
11/7	Sundy	Wiley	2/28/12		Claremore Abs & Guaranty	Rogers
11/10	Michelle	Dubois	9/28/12		Vinita Title Company	Craig
11/10	Rhonda	Beautte	6/28/12		Vinita Title Company	Craig
11/10	Brenda	Schroeder	6/28/12		Vinita Title Company	Craig
11/10	Taneisha	Tyler	4/28/12		Vinita Title Company	Craig
11/10	Tamarah	Lucas	3/28/12		Vinita Title Company	Craig
11/10	Cynthia	Boatright	2/28/12		Vinita Title Company	Craig
11/10	Gary	Boatright	2/28/12		Vinita Title Company	Craig
11/15	Robert	Jefferson	4/28/12		Harmon County Abstract	Harmon
11/15	Cynthia	Jefferson	3/28/12		Harmon County Abstract	Harmon
11/15	Laci	Bridges	11/28/11	3	Latimer County Abstract	Latimer
11/16	Carrie	Couffer	12/28/11		Southern Abstract & Title Co.	McCurtain
11/16	Brenda	Williams	12/28/11		Sulphur Abstract & Title Co.	Murray
11/16	Christie	Pittmann	2/28/12		Sulphur Abstract & Title Co.	Murray
11/23	Todd	McCue	7/28/12		Fairview Abstract Company	Major
11/23	John	McCue	1/28/12		Fairview Abstract Company	Major
11/23	Phyllis	Warkentin	4/28/12		Fairview Abstract Company	Major
11/23	Dianne	Kannard	1/28/12		Fairview Abstract Company	Major
11/23	Geraldine	Dean	1/28/12		American Eagle Title Group, LLC	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Mary	Gardner	2/28/12		American Eagle Title Group, LLC	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Kristi	Brewer	2/28/12		American Eagle Title Group, LLC	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Andrea	Martin	1/28/12		American Eagle Title Group, LLC	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Glenda	English	2/28/12		American Eagle Title Insurance	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Rhonda	Martin	1/28/12		American Eagle Title Insurance	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Charles	Francis	2/28/12		American Eagle Title Insurance	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Celeste	Osborne	1/28/12		American Eagle Title & Abstract	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Jerry	Basore	8/28/12		American Eagle Title & Abstract	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Sarah	Childers	7/28/12		American Eagle Title & Abstract	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Cheryl	Jones	4/28/12		American Eagle Title & Abstract	Coal, Creek, Johnston, Lincoln, Logan, Ok, Tulsa
11/23	Stephanie	Morgan	12/28/11		Muskogee Abstract & Title Co.	Muskogee
11/23	Sarah	Dillahunty	12/28/11		Greer Guaranty Abstract Co.	Greer
11/23	Sarah	Fields	12/28/11		Osage County Abstract Co.	Osage
11/23	Stan	Patterson	11/28/11	3	First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Lorretta	Lane	11/28/11	3	First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Rena	Robbins	1/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Teri	Cook	1/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa

Date Rec	First	Last	Exp Date	Cond Appr	Company	County
11/23	Norman	Newlin	1/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Twyla	Taylor	2/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Chaquetta	Martin	2/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Theresa	Manek	2/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Tyla	Beach	2/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Teresa	Aranda	2/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Dollina	Wear	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Jason	Waldroup	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Lois	Scrivner	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Pamela	Taylor	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Debi	Dirickson	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Nadene	Cowan	3/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Allison	Detwiler	4/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Steven	Jakowski	4/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Jason	Soper	5/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Sherri	Owen	6/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Tammy	Newton	6/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Gordon	Renner	6/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Linda	Little	6/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Diana	Gass	7/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Roberta	Kopepasah	8/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	JoAnn	Spicer	11/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Sandra	Childers	11/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Nancy	Lenz	12/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Steven	Meyer	12/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Sheila	Parsons	12/28/12		First American - OK County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Heather	Dominey	11/28/11	3	First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Stephen	Cotner	1/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Panda	Craven	1/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Rosa	Gonsalez	1/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Stephanie	Black	3/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Pamela	Phillips	3/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Mary	Moore	3/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Denise	Hunter	4/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Donna	Butler	4/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Roger	Praytor	6/28/12		First American - Cleveland Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Joe	Struckle	1/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Cynthia	Mulanax	3/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Diane	Krittenbrink	4/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa

Date Rec	First	Last	Exp Date	Cond Appr	Company	County
11/23	Deborah	Kolar	4/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Lindy	Taylor	4/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Estelle	Cash	4/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Donna	Schmulbach	4/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Joy	Scheller	6/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Donna	Foust-Rose	9/28/12		First American - Canadian Cty.	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Debra	Schmidt	1/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Kimes	Branning	1/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Julia	Olson	3/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Patricia	Dorsey	3/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Mary	Earls	5/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Dorothy	Kropp	5/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Kerensa	McIntire	5/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Linda	Dunlavy	6/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Teresa	Davis	6/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	John	Plunkett	6/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Brenda	Grace	10/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	William	McClain	10/28/12		First American - Tulsa County	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Kenneth	McDowell	3/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	John	Burnett	3/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Donald	Blakemore	3/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Teresa	Southard	3/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Vicki	Windell	3/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
11/23	Wesley	Sims	7/28/12		First American - Pottawatomie	Canadian, Cleveland, Ok, Pottawatomie, Tulsa
12/1	Rodney	Bradley	12/28/11		Metro Abstract Title & Closing	Mayes, Wagoner
12/1	Rachel	Gilbo	1/28/12		Grand Valley Abstract	Mayes, Wagoner
12/1	Randi	Hix	1/28/12		Grand Valley Abstract	Mayes, Wagoner
9/28	Aabra	Bacon	New		Cordell Abstract, LLC	Washita
10/26	Rebecca	Barrier	New		Lincoln County Title	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/20	John	Beard	New	5	Marshall County Abstract	Marshall
10/20	Tanda	Bingham	New		OK Abstract - Lawton	Comanche
10/31	Jason	Brown	New		Cimarron County Abstract	Cimarron
10/5	Dawn	Clark	New		Liberty Abstract Company	Pittsburg
10/26	Courtney	Cole	New		Coal County Abstract	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/31	Kimberly	Collins	New		Tahlequah Abstract	Cherokee
10/31	Jeff	Cooper	New		Smith Brothers Abstract	Tulsa
10/5	Rachel	Foote	New		American Abstract Company	McClain
10/26	Colleen	Franklin	New		Buffalo Land Abstract	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/5	Sharon	Frittx	New		Beckham County Abstract	Beckham

Date Rec	First	Last	Exp Date	Cond Appr	Company	County
10/26	Susan	George	New		Amer Eagle Title Group	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/26	Jamie	Harmon	New		Goetzinger Abstract & Title	Cimarron, Ellis, Woodward
10/26	Angela	Kindle	New		Amer Eagle Title Group	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/26	Shanna	King	New		Buffalo Land Abstract	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/26	Lindsey	Long	New		Union Creek Abstract	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/26	Sarah	Miller	New		Amer Eagle Title Group	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/26	Sena	Pribble	New		Lincoln County Title	Coal, Creek, Johnston, Logan, Lincoln, OK, Tulsa
10/27	Chandra	Stuard	New		Surety Data Services	Choctaw, Pushmataha
10/26	Shelly	Turtle	New		East Side Abstract Company	Adair
10/26	Terry	Whitewater	New		Goetzinger Abstract & Title	Cimarron, Ellis, Woodward
10/27	Rebecca	Williams	New		Surety Data Services	Choctaw, Pushmataha
11/10	James	Maple	New		Antlers Abstract & Title	Choctaw, Pushmataha
11/10	Mary	Maple	New		Antlers Abstract & Title	Choctaw, Pushmataha
11/10	Lyvenda	Reckner	New		Antlers Abstract & Title	Choctaw, Pushmataha
11/10	Nicole	VerHoef	New		First American Title & Abstract	Canadian, Cleveland, Pott, Oklahoma, Tulsa

**CONDITIONAL APPROVAL CODES:**

*\* all subject to administrative review and payment of fees*

1. Correct Payment of fees
2. Misc. application and/or other required documentation
3. Missed deadline - license extended - pd. \$100 fine
4. OSBI Background Check
5. License Expired - retaking the test

APPLICATIONS: RENEWAL OF CERTIFICATE OF AUTHORITY					DECEMBER 2011	
Date Rec	Company	County	Cond App	Fee Change	Page or Time Based	Rate Sheet Effective Date
11/15/11	Harmon County Abstract	Harmon		Y	Page	3/29/2012
11/10/11	Vinita Title Company, LLC	Craig		N	Time	1/1/2012
11/16/11	Cimarron County Abstract Co.	Cimarron		Y	Time	2/1/2012
11/23/11	Fairview Abstract Company	Major	3	N	Page	1/1/2012
12/1/11	Security Abstract Company	Kay		Y	Time	2/1/2012
12/1/11	Greer Guaranty Abstract Company	Greer		N	Page	2/7/2012

APPLICATIONS: NEW CERTIFICATE OF AUTHORITY				DECEMBER 2011		
Applicant	County/Date Permit Issued		Page or Time Based	Rate Sheet Effective Date	Date Received Application	Status

FEE SCHEDULE CHANGE ONLY REQUESTS					DECEMBER 2011	
Date Rec	Name	County	Cond App	Fee Change	Page or Time Based	Rate Sheet Effective Date
10/31/11	Delaware County Abstract Co.	Delaware		S	Page	12/9/2011

**FEE SCHEDULE CODES:**

**N:** Annual Filing- No Fee Change

**Y:** Annual Filing - Amended Fee Schedule

**S:** Special Filing - Amended Fee Schedule

**CONDITIONAL APPROVAL CODES:**

- |  |                            |
|--|----------------------------|
| 1. Correct Payment of fees                                 | 4. OSBI Background Check   |
| 2. Misc. application and/or other required documentation   | 5. Discussion of Fee Sheet |
| 3. Missed deadline - certificate extended - pd. \$100 fine |                            |

\* all subject to administrative review and payment of fees

APPLICATIONS: PERMIT TO CONSTRUCT PLANT						12/8/11
Applicant	Owner	County	Date Rec	Inspection Date	Status	
Antlers Abstract & Title	James S. Maple, II	Pushmataha	11/2/11		pending	
Hugo Abstract & Title	James S. Maple, II	Choctaw	11/2/11		pending	
APPLICATIONS TO BE HEARD IN AGENDA ITEMS 8 AND 9						

APPLICATIONS: RENEWAL OF PERMIT TO BUILD						12/8/11
Company	Owner	County	Date Rec	Inspection Date	Exp Date	
American Eagle Title & Abstract, LLC	Randy Dittmann	Tulsa	10/18/11		12/28/11	

OTHER ISSUED PERMITS:						12/8/11
Applicant	County			Date Permit Issued	Exp Date	
American Eagle Title & Abstract, LLC	Tulsa	*		12/10/09	12/28/11	
Southern Oklahoma Abstract & Title, Inc.	Atoka	*		3/11/10	3/28/12	
* Permit approved, in process of building plant						