

MINUTES OF SPECIAL MEETING
OKLAHOMA ABSTRACTORS BOARD
April 9, 2009

1. A special meeting of the Oklahoma Abstractors Board (OAB) was called to order at 10:00 a.m. on April 9, 2009, at 2401 NW 23rd Street, Suite 40B, Oklahoma City, Oklahoma.
2. The Chairman announced that notice of the meeting and posting of the agenda had been done in accordance with the Open Meeting Act. The Secretary then called roll and announced that all current members were present and that a quorum was present.
3. The minutes of the special meeting of the OAB conducted March 12, 2009, were then distributed and, after review, a motion was made by Monica Wittrock and seconded by David Riley to accept the minutes as presented. Vote: Unanimously approved.
4. Chairman's Report: Chairman Beard announced that Monica Wittrock, Glynda Reppond and he had appeared before the House Oversight Committee. Ms. Wittrock gave an overview of the proposed Permanent Rules. The Legislature had until April 13th and the Governor has until the 28 to approve them. It was also announced that Glenda Mittasch has been appointed by the Governor to fill the District 4 position and is now waiting for confirmation by the Legislature.
5. Committee Reports:

Budget and Finance – David Riley. Mr. Riley gave an update on the budget and presented a P&L statement and Transaction List for the month of March, 2009. A motion was made by Monica Wittrock and seconded by Dennis Hall to approve the budget report as presented. Vote: Unanimously approved.

2010 Budget - Mr. Riley presented the proposed budget for FY2010. Ms. Reppond announced that the proposed budget was \$3,000.00 less than the budget for FY2009. She then gave an overview and entertained questions concerning the proposed budget. After discussion, a motion was made by David Riley and seconded by Jerald Stringer to approve the FY2010 budget as presented. Vote: Unanimously approved.

Rules and Regulations – Monica Wittrock. Ms. Wittrock announced that the Rules Committee would be meeting again soon and start working on forms as well as the definitions that are still needed. Ms. Carpenter brought up the subject of contract labor, which will also be discussed by the Rules Committee.

Licensing and Testing – Linda Carpenter. Ms. Carpenter announced the next test will be held on May 7, 2009, at 1:00 p.m. in the OAB office in Oklahoma City.

6. Issue of abstract ownership and requirements for orders – Discussion ensued by the Board on this matter and it was referred to the Rules Committee.
7. Executive Director's Report: Director Reppond announced she had sent forms for the Ethics Statements and had heard back from most of the Board. She also has received all types of information from Risk Management concerning the various types of insurance offered to the

Abstractors Board. She will forward the information to the Finance Committee and proceed to get quotes. Gary Baer is supposed to do the May "Messages from the Board". The Internal Purchasing Procedures have been approved on March 18, 2009. She also told the Board there had been a complaint about paying the Certificate of Authority fee based on the estimated 2006 census. Ms. Reppond said she would refund the over payment to the three companies who had paid at that rate and hold the rates at the 2000 Census rates until John Crittenden has a chance to research the matter. If it is legal, the rates will be changed at the beginning of the FY2010 year to reflect the proper census numbers.

8. Application for License and Certificate Renewals: A list of new applicants for Abstract Licenses and Certificates of Authority was then submitted to the Board. After discussion, a motion was made by Dennis Hall and seconded by Mike Harris approving all listed subject to administrative review by the Executive Director, and making sure all compliance issues were met and appropriate fees paid. It was noted that on the Rate Sheet Approval Only Schedule for Mays County Abstract, the County should be changed from Murray to Mays. (A copy of the lists will be filed these minutes.) Vote: Unanimously approved.
9. Visitor's Comment Period: Mr. Craig Key, owner of Land Run Abstract addressed the Board.
10. May Meeting: Will be held on Thursday, May 14, 2009, at 10:00 a.m. in Shepherd Mall, 2401 NW 23rd Street, Suite 40B (Activities Suite), Oklahoma City, OK.
11. Enforcement Committee – David Riley. Latimer Co. Abstract & Title Co. v. Oklahoma Abstractors Board and Pioneer Abstract Co. of McAlester, Inc. CV-09-37. The Board was advised by John Crittenden that this matter should be moved to Executive Session. Mr. Riley then moved that the Board go into Executive Session to discuss Items 11 and 12. The motion was seconded by Linda Carpenter: Vote: Unanimously approved. The Board moved into Executive Session at 11:05 a.m.

The Board exited Executive Session at 11:44 a.m. and resumed the regular Special meeting. No action was taken on any enforcement issue at this time.
12. Employment Committee Report: A motion was made by Gary Baer and seconded by Linda Carpenter to offer the position of Field Inspector to Terri Parrish at the salary of \$3,200.00 per month with all appropriate benefits, beginning April 15, 2009. Vote – Approved unanimously.
13. The meeting was adjourned by Chairman Beard.

Respectfully submitted,

Glynda Reppond
Executive Director