

# **Oklahoma Alcohol Beverage Laws Enforcement Commission**

## **Charity Wine or Charity Beer Auction License Information**

A Charity Wine Auction or Charity Beer Auction license allows for an auction consisting of one or more of a wine or beer tasting auction, wine or beer dinner auction or wine or beer auction. A Charity Wine Auction or Charity Beer Auction license is valid for one (1) year from date of issuance. Within that year, the licensee may hold one (1) Auction not to exceed four (4) days in length.

Licensees may purchase the wine or beer for an Auction from a retailer or accept a donation of wine or beer from an individual. The amount of wine or beer that maybe auctioned cannot exceed fifty (50) gallons.

Charity wine or beer Auction applicants must be non-profit organizations as defined by the I.R.S. Code qualifying as a 501(c) non-profit organization, specifically listed in Sections 3, 4, 5, 7, 8, 9, 10 and 19. Proof of the 501(c) status must be provided at the time of the application. The corporation must provide the latest organization minutes electing officers and directors.

Charity wine or beer auction licensees are subject to the same laws as any other licensees of the ABLE Commission. The law may be viewed on line at [www.able.ok.gov](http://www.able.ok.gov) (Legal Documents/Title 37 §521W). A copy of the section is attached. Any questions concerning the law should be directed to the Enforcement Division. It is the responsibility of the licensee to be aware of all laws concerning alcoholic beverages.

## **Oklahoma Alcohol Beverage Laws Enforcement Commission Checklist for Charity Wine or Charity Beer Auction License**

The original application with all required attachments with **ONE** copy of all pages and attachments will be submitted to the ABLE Commission at 3812 North Santa Fe Ave., Suite 200, Oklahoma City, Oklahoma 73118. The \$1.00 license fee must be submitted with the application. The application must be submitted at least twenty (20) days prior to the Auction. Questions concerning this application or the application process should be directed to the Licensing Division at (405) 521-3484; Monday through Friday from 7:30 a.m. to 4:30 p.m.

### **I. APPLICATION PAGES**

1. Page 1. Answer all questions as it applies to the entity sponsoring the Auction for which the license is being requested. Read and sign the bottom of page 1.
2. Page 2. Obtain authorization signature required on page 2. Read and sign statement at the bottom of page 2.
3. Page 3. Non-profit corporations must complete this page.

### **II. APPLICATION DOCUMENTATION TO BE SUPPLIED BY THE APPLICANT.**

1. Verification of 501(c) status with the I.R.S.
2. Minutes electing officers and directors of the non-profit corporation.

### **III. AUCTION FOLLOW-UP REQUIREMENTS**

1. Submit an inventory of the wine or beer purchased or donated for the Auction. (Form attached) Note on the inventory the source of the wine or beer, i.e. where it was purchased or the individual(s) that donated the items.
2. Disposition of the wine or beer, i.e. all wine or beer was auctioned, served, remaining wine or beer was given to volunteers, etc.

**\*\*ALL FOLLOW-UP DOCUMENTATION IS DUE WITHIN SEVEN (7) DAYS OF CONCLUSION OF THE AUCTION. FAILURE TO COMPLY WITH "END OF AUCTION" DOCUMENTATION CAN PRECLUDE THE ISSUANCE OF FUTURE LICENSES.**

# OFFICE USE ONLY

License Type \_\_\_\_\_

Effective Date \_\_\_\_\_

License Fee \_\_\_\_\_

Expiration Date \_\_\_\_\_

## CHARITY WINE OR BEER AUCTION APPLICATION

Applicant Name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Applicant Telephone Number(s) \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Auction Name or Type
Building Name
Street Address
City/Town, State, Zip Code
Is the Auction location within city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No
Auction Date
Hours of Operation

Auction profits will be paid to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that a false answer or omission of the forgoing questions will subject this application to denial. I/we certify that all information submitted is complete and accurate to the best of my/our knowledge.

I/we hereby give any officer the authority, without warrant, to enter and examine the Auction location. The officer shall be given free access and not hindered or interfered with.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Oklahoma Alcohol Beverage Laws Enforcement Commission  
Organization Questionnaire**

Applicant Name: \_\_\_\_\_

Auction Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Officers of Organization:**

Title	Name	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Board of Directors/Trustees/Executive Committee:**

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Corporate Officer



# REMAINING AUCTION INVENTORY

**MAIL TO ABLE COMMISSION  
ATTN: LICENSING DEPARTMENT  
3812 NORTH SANTA FE AVE., SUITE 200  
OKLAHOMA CITY, OKLAHOMA 73118  
WITHIN SEVEN (7) DAYS OF AUCTION**

None

Number of remaining bottles: \_\_\_\_\_

Disposition of bottles: \_\_\_\_\_

\_\_\_\_\_

## **Applicant Contact Person:**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town, State, Zip Code: \_\_\_\_\_

**Auction Name & License #**