

OFFICE OF STATE FINANCE

DCAR NEWSLETTER

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The last issue of the DCAR Newsletter, Volume 19, Number 9, was issued on June 15, 2009. The DCAR Newsletter is available on the OSF webpage at http://www.ok.gov/OSF/Comptroller/DCAR_Newsletters.html.

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Late Payment to Vendors - New Interest Rate - FY 2010

The FY 2010 interest rate applicable to late payments to vendors has been set at 0.36% per annum, computed on a 360 day calendar, or \$0.0010 per \$100 per day, which will be in effect July 1, 2009 through June 30, 2010. This interest rate is provided by the State Treasurer based on the average interest rate for thirty day time deposits of State funds during the last calendar quarter of the last preceding fiscal year. (Titles 62, § 41.4a & 4b and 74, § 840.14. and OSF Prompt Payment Rules/Regulations)

Transfers in FY10 for FY09 Collections

Agencies transferring money from their clearing account during July 2009 for June collections must use the prior year flag on the OST Data page of the Transfer entry. Additionally, amounts remitted to the General Revenue Fund for June collections should use the 19900 Class Funding and the 'Y' flag to denote prior year collections.

Transfers to the FY09 General Revenue Fund for prior year collections must be made by July 10, 2009. The FY09 General Revenue Fund will not be available for deposits/transfers after that time.

Intragency Transfers and Deposits

In order to ensure that your entries process in an accurate and timely manner through OSF's accounting and OST's banking systems, agencies need to remember the following requirements:

- Agencies can only transfer from a clearing account/ASA to a clearing account/ASA or from a clearing account/ASA to a fund account.
- Transfers from a clearing account/ASA to a clearing account/ASA must be identified as batch number 52.
- Transfers from a clearing account/ASA to a fund account must be identified as batch number 64.
- Each journal id must be limited to fifty keyed lines.
- Each journal id must be limited to one disbursement (only one 'from' account, can be multiple 'to' accounts).
- Each journal id must be balanced, total debits must equal total credits.
- After the entry is in a valid status, do not save the entry when exiting.

Agencies may process corrections between their accounts without OST assistance if the correction can be processed in accordance with the requirements listed above. Journal entries that do not meet these requirements may be deleted by OST and OSF, the agency will be notified and must reenter the journal id in accordance with the above requirements to successfully process the following business day.

340 Fund Disbursements

Summarized data for 340 Fund expenditures or cancellations is required to be submitted each day disbursements are made. Disbursement data must be submitted in the required format on a timely basis.

If a separate file is submitted for cancellations, the separate file must include a different journal ID than the disbursement file. The user ID included in the file should be the individual submitting the data.

July 8, 2009 Audio Conference

The Office of State Finance is hosting two (2) audio conferences in Oklahoma City for the month of July:

July 8, 2009 – Sorting out new Financial Reporting Requirements for your Federal Grants and Subgrants

Federal grantees and subgrantees are facing the biggest changes in financial reporting in nearly forty years. A new Standard Form 425 (dubbed the "Federal Financial Report") is slated to replace the old tried and true Financial Status Report (SF 269) and Federal Cash Transactions Report (SF 272) by October 1 of this year. Meanwhile, the biggest infusion of federal assistance in history has been enacted to stimulate the domestic economy out of recession. But that "Stimulus," the American Recovery and Reinvestment Act (ARRA), imposes unprecedented new statutory requirements for accountability and transparency including detailed reporting. Meanwhile, the Office of Management and Budget is struggling to capture the grant and subgrant financial information needed to meet the expanded requirements of the Federal Fund Accountability and Transparency Act of 2006 (FFATA), also known as the Coburn-Obama Act. And there's only one place they can get that information-from grantees and subgrantees. All this adds up to a fluid situation in which grantees and subgrantees are dealing with revised forms, expanded data elements and new deadlines-and plenty of questions.

The featured presenter is Bob Lloyd. Mr. Lloyd is a long-time speaker for Thompson Interactive audio conferences and a respected authority on federal policies affecting acquisition, award and audit of federal grants, with more than 35 years of experience in federal award administration and oversight.

Title: Sorting out new Financial Reporting Requirements for your Federal Grants and Subgrants
Date: Tuesday, July 8, 2009
Time: 1:00 PM to 2:30 PM - registration will begin at 12:30
Location: State Capitol, Room 104 – First floor, North hallway
Cost: Free for persons attending at the Capitol
CPE Credit: 1.5 CPE Credits will be awarded upon completion of the audio conference
RSVP: To Becky Wilson at becky.wilson@osf.ok.gov with your name, agency name and number, phone number and e-mail address. Please specify the July 8th audio conference.

July 16, 2009 Audio Conference

July 16, 2009 – ARRA Administrative Costs: Understand the Alternatives

This audio conference will address the key issues surrounding administrative costs for activities relating to the American Recovery and Reinvestment Act (ARRA or the Recovery Act) signed into law on February 17, 2009. This monumental legislation placed many additional responsibilities on accountability professionals in state and local governments without designated funding.

To allow for the recovery of additional administrative costs, the U.S. Office of Management and Budget (OMB) issued guidance on May 11, 2009. This guidance provides grant recipients flexibility in recovering administrative costs related to carrying out Recovery Act programs and activities in a more timely manner. In its memorandum, OMB outlined two alternatives to current A-87 procedures. In alternative 1, *Use of Estimated Costs for Centralized Services*, OMB is allowing the use of *budgeted or estimated costs* for the Recovery Act in the submission of the statewide cost allocation plan (SWCAP). Under alternative 2, *Billed Services*, a state submits the methodology for identifying, recording and charging billed services to Recovery Act grants. Under both alternatives, the administrative costs billed to Recovery Act programs are not to not exceed 0.5% of total Recovery Act funds received by the state.

Both options, allowed currently under the provisions of OMB Circular A-87, provide flexibility for states to recoup the administrative costs related to Recovery Act activities quicker than would be permitted under traditional SWCAP processes. The outlined alternatives should enable states to obtain the resources necessary for enhancing their administrative capacity to meet the Recovery Act responsibilities. States and local governments are currently trying to implement the provisions of OMB's guidance. Join us for this timely audio conference to learn about the requirements from the perspectives of OMB, the U.S. Department of Health and Human Services, and the states of Arizona and Colorado. A number of practical implementation issues will be discussed. In addition, participants will be able to address questions to the speakers during a live Q&A session.

This audio conference offers something for all government auditors, financial statement preparers, budget officers and other government officials who want to know more about the recovery of administrative costs under ARRA.

The speakers are Gil Tran, US Office of Management and Budget; Darryl Mayes, Division of Cost Allocation, US Dept of Health and Human Services; Janet Turner, Division of Cost Allocation, US Dept of Health and Human Services; Clark Partridge, State Comptroller of Arizona; and David McDermott, State Comptroller of Colorado.

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