

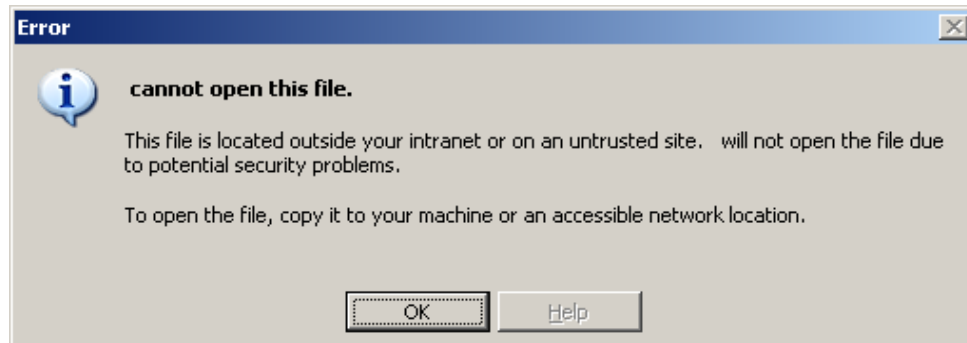


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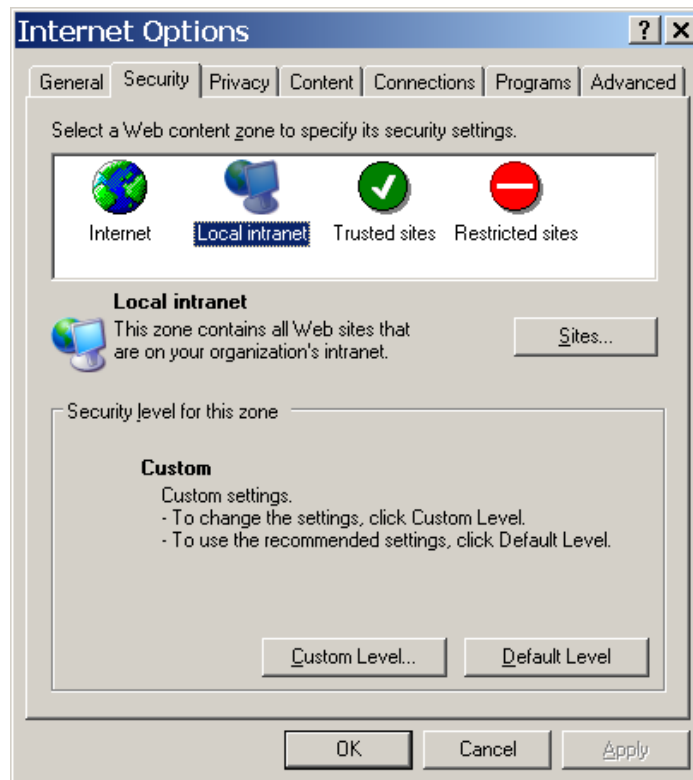
Project Database Instructions for Changing the Local Intranet Site

Users receiving the following message when attempting to open the Project Status Database should change their local intranet site in MS Internet Explorer. Click OK on this message box and follow the instructions below.



Change the Local Intranet Site

1. From **Internet Explorer**, select **Tools** → **Internet Options**.
2. When the **Internet Options** dialogue box displays, select the **Security** tab.
3. Select the **Local Intranet** icon and then click the **Sites** button.



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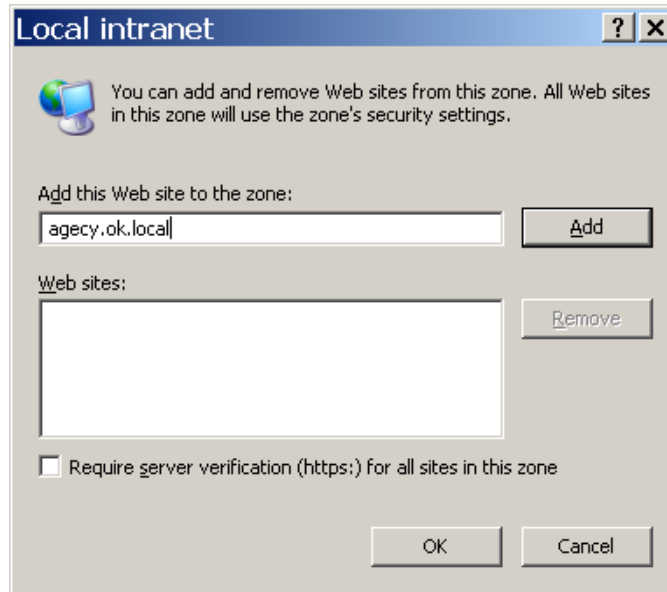


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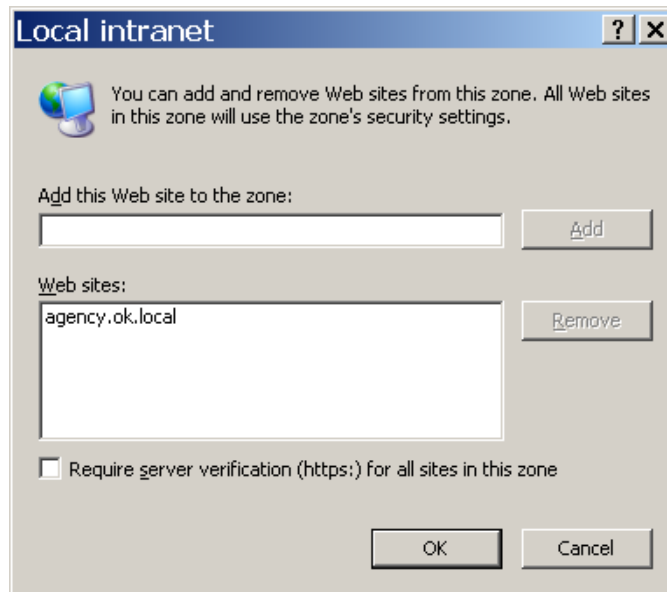
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4. Type **agency.ok.local** in the upper text box and then click Add:



5. Verify the path is added to the Web Sites.



6. Then click OK all the way out and close Internet Explorer.
7. Test the change by opening trying to open the Project Database.
8. If the user has not rejoined the workgroup or changed their desktop shortcuts since the first migration, those procedures should be performed prior to these.

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