

**Note: This form is for use ONLY on a transaction in which the Broker has a relationship with both parties; i.e. "in-house" or "in-company" transactions.**

**OKLAHOMA REAL ESTATE COMMISSION  
WRITTEN DISCLOSURE THAT BROKER IS A TRANSACTION BROKER FOR ONE PARTY  
AND A SINGLE-PARTY BROKER FOR THE OTHER PARTY**

To: \_\_\_\_\_  
(Name of Party)

The Broker named below is providing services for the other party as a Single-Party Broker. The Broker is providing services to you as a Transaction Broker.

In this event the Broker is required to disclose to you the difference between a Transaction Broker and a Single-Party Broker. While a Transaction Broker provides services by assisting a party in a transaction without being an advocate for the benefit of that party, a Single-Party Broker provides services for the benefit of a party. A Single-Party Broker has all the duties and responsibilities of a Transaction Broker and, in addition:

- a Single-Party Broker performs all brokerage activities for the benefit of the party for whom the broker is performing services unless prohibited by law; and
- a Single-Party Broker obeys the specific directions of the party for whom the Single-Party Broker is performing services that are not contrary to applicable statutes and rules or contrary to the terms of a contract between the parties to the transaction.

A party for whom a Transaction Broker is performing services is not vicariously liable for the acts or omissions of the Broker, but a party for whom a Single-Party Broker is performing services may be vicariously liable for the acts or omissions of a Single-Party Broker.

\_\_\_\_\_  
Firm Name (Company)

\_\_\_\_\_  
Broker or Associate (Signature)

Receipt of the foregoing notice is acknowledged this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Party (Print Name)

\_\_\_\_\_  
Party (Signature)

\_\_\_\_\_  
Party (Print Name)

\_\_\_\_\_  
Party (Signature)