



“Dedicated To Providing Quality  
Customer Service”

## OKLAHOMA REAL ESTATE COMMISSION

### REQUEST FOR ISSUANCE of an INACTIVE PROVISIONAL SALES ASSOCIATE or SALES ASSOCIATE LICENSE (New Applicant)

FEE AMOUNT – SEE BELOW

I hereby request that my license be issued on inactive status. I understand that during the time my license is on inactive status, I am prohibited from engaging in any real estate transactions that require a real estate license; therefore, I can not receive any real estate commissions or referral fees while on inactive status.

Type or Print Clearly – Please use blue or black ink only

Name \_\_\_\_\_  
(Last) (First) (Middle)

Home Mailing Address \_\_\_\_\_  
(City) (State) (Zip + 4)

Home Telephone Number (\_\_\_\_) \_\_\_\_\_ e-mail \_\_\_\_\_

I request that my license be issued on inactive status for the following reason:

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE NOTE THAT:**

1. While on inactive status, you will be required to pay regular renewal fees.
2. If you are obtaining a **PROVISIONAL SALES ASSOCIATE** license, you must complete the Provisional Post-License Course of Real Estate, Part II of II, prior to the expiration date of your Provisional Sales Associate license. If the education is not completed prior to the expiration of your license, your license will expire. **A Provisional license is not renewable.**
3. When you are ready to activate your license you will be required to complete the appropriate form, remit the required fee, and you may be subject to meeting continuing education requirements before your license can be activated. Forms are available at the Commission office.
4. Please keep the Commission advised of your current home mailing address. All mail will be directed to your home address while you are on inactive status.

THIS SPACE FOR OREC USE ONLY

<b>FEE AMOUNT DUE</b>	
Provisional Sales Associate License Fee	<input type="checkbox"/> \$ 75.00
Sales Associate License Fee	<input type="checkbox"/> \$110.00