

## ATTENTION ALL PRELICENSE SCHOOLS AND LICENSE APPLICANTS

PSI Services, LLC has been awarded the contract to administer the real estate licensing examinations for the State of Oklahoma beginning January 1, 2009. The content and pricing will not be changing. However, there are several changes that will take place that will affect the real estate applicant beginning with the process for administration of the examinations and newly added examination content that specifically relates to the "common law principles of agency between a real estate broker/licensee and the consumer". The changes are as follows:

1. Examinations will be delivered via computer at any PSI Examination Center. The locations located in Oklahoma are:

**Oklahoma City**  
3800 N Classen Blvd, Ste C-20

**Tulsa**  
2816 East 51st Street, Suite 101

**McAlester**  
21 East Carl Albert Parkway

**Woodward**  
1915 Oklahoma Ave, Suite 3

Nonresident applicants may take a required examination at the above listed locations or any other PSI location across the United States.

2. Examination fees will be paid directly to PSI Services LLC through an online registration service.
3. The Real Estate Commission must receive the following completed documents before an applicant can register for an examination:
  - Application part A, a completed finger print card and fee of \$41.00
  - Application B, including a photo, proof of citizenship and proof of educationUpon the Commission receiving the aforementioned documents and fee of \$41.00, the Commission will check the application for completeness. Once the application has been approved by the Oklahoma Real Estate Commission notice will be sent to the applicant, and to PSI. Applicants may then schedule with the examination vendor at a location of their choice.
4. Applicants will receive results immediately following completion of the examination.
5. If an applicant fails the examination, they will be given the option to review their failed questions at the end of their examination; this will be their only opportunity for review.
6. If an applicant fails, they must contact PSI to reschedule. For example, an applicant who tests unsuccessfully on a Wednesday can reschedule that day, and retest on the following Thursday, depending upon space availability.
7. Applicants may schedule for an examination using one of the following methods:

- Via the Internet 24 hours a day at [www.psiexams.com](http://www.psiexams.com)
- Using a touch-tone phone, call PSI 24 hours a day at (800) 733-9267

- With a PSI registrar at (800) 733-9267, available Monday through Friday, between 6:30 a.m. and 7:00 p.m. and Saturday, between 10:00 a.m. and 4:00 p.m. Central Time.
- PSI will be closed on the following dates in 2009:

January 1-4, May 23-25, July 3-5, September 5-7, November 26-29,  
December 25-27.

8. Applicants are advised that in Oklahoma real estate licensees do not practice under the “common law of agency”, but rather, practice under broker relationships that are defined within the Oklahoma Real Estate License Code and Rules. The common law of agency is practiced in most all other licensing jurisdictions and therefore since Oklahoma is now utilizing a national examination vendor, the national portion of the examination will contain questions regarding the common law of agency. Prospective licensees need to be aware of the common law of agency concepts as they will from time to time be dealing with nonresident licensees and/or consumers.

In Oklahoma, the common law of agency is still practiced between the real estate broker and the broker’s associates; however, there is no agency relationship that can exist between the broker/associate and the consumer. Applicants can locate references to the common law principles of agency in real estate text books (that could be obtained from any local library).

Any further questions regarding the examinations should be referred to Patricia Wheeler, Education and Licensing Director with the Oklahoma Real Estate Commission toll free at 1-866-521-3389 or 405-521- 3387 or by email [patricia.wheeler@orec.ok.gov](mailto:patricia.wheeler@orec.ok.gov).