

**OKLAHOMA AERONAUTICS COMMISSION MEETING  
THURSDAY, MARCH 13, 2008, AT 10:00 A.M.  
OKLAHOMA DEPARTMENT OF TRANSPORTATION  
CONFERENCE ROOM, FIRST FLOOR  
OKLAHOMA CITY, OK**

**AGENDA**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT—Chairman Stephenson**
- 2. APPROVAL OF THE JANUARY 10, 2008, REGULAR COMMISSION MEETING MINUTES—Chairman Stephenson**

Action Required

- 3. DIRECTOR'S REPORT—Victor Bird**
  - A.** Legislative and Congressional Update
  - B.** FAA Partnership Conference in Ft. Worth, Texas
  - C.** Upcoming NASAO Legislative Conference
  - D.** Recent and upcoming speaking engagements
  - E.** OCAST Radio Program

Information Only

- 4. FINANCE OFFICER REPORT—Elaine Spell**

The Commission will be briefed on the FY 2008 monthly budget reports for February 2008.

Information Only

- 5. OKLAHOMA AEROSPACE SUMMIT UPDATE—Kevin Jones**

The Commission will receive an update on the 2008 Oklahoma Aerospace Summit scheduled for June 23-25, 2008, at the Cox Convention Center in Oklahoma City.

Information Only

- 6. AVIATION DAY UPDATE—Kevin Jones and Victor Bird**

The Commission will be updated on the progress of Aviation Day that will be held April 7, 2008, from 1 to 5 p.m. at the state Capitol.

Information Only

**7. APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH AEROSPACE AMERICA, INC.—Treasure Tytenicz**

The Commission will consider the approval of a professional services contract with Aerospace America, Inc. to provide aviation education programs and services during the 2008 Star Spangled Salute Air Show scheduled for May 24. Chris Moler, president of Star Solutions, will also give a brief overview of the air show.

Action Required

**8. AVIATION EDUCATION GRANT FOR THE NORTHERN OKLAHOMA FLIGHT ACADEMY —Treasure Tytenicz**

The Commission will consider approving an aviation education grant for the Ponca City Regional Airport to fund the Northern Oklahoma Flight Academy program. The grant will provide funds for student scholarships for needy families, curriculum development, general scholarships, and supplies and materials.

Action Required

**9. AVIATION EDUCATION GRANT FOR THE OU SOONER FLIGHT ACADEMY —Treasure Tytenicz**

The Commission will consider approving an aviation education grant for the OU Sooner Flight Academy. The grant will provide funding for scholarships for students to attend summer Flight Camp, Aviation Day school programs, and student internships which require a minimum of 80 hours working as a teacher's assistant.

Action required

**10. OKLAHOMA AIRPORT OPERATORS ASSOCIATION (OAOA) AND ANNUAL MEETING—Victor Bird and OAOA Representative**

The Commission will be provided an update on OAOA and requested to sponsor the upcoming OAOA annual meeting which it's holding jointly this year with AAEE-South Central in Tulsa.

Action Required

**11. CAPITAL IMPROVEMENT PROGRAM—Dale Williams**

**A.** The Commission will consider approving an amendment to the Three-year Capital Improvement Program FY 2008 – FY 2010 to include an FY 2008 project at Miami Municipal Airport. The project consists of acquiring approximately 0.95 acres of land located in the runway protection zone. The acquisition of the land will eliminate a proposed non-compatible land use issue. The total project cost is estimated to be between \$20,000 and \$50,000 and the State share is 90% and Sponsor share is 10%.

#### Action Required

**B.** The Commission will consider approving an amendment to the Three-year Capital Improvement Program FY 2008 – FY 2010 to include an FY 2008 project at Ponca City Regional Airport (City). The project consists of funding a design only grant identified in the FY 2007 CIP. The project was not funded in FY 2007, because the City had not adopted a Height Zoning Ordinance. The State share is \$100,000 (90%) and Sponsor share is \$11,111 (10%).

#### Action Required

**C.** The Commission will consider approving a state grant for a project funded with Excise Tax Dedication funds at the Guthrie-Edmond Regional Airport. The proposed project consists of constructing two taxilanes in the T-hangar area. The taxilanes will serve approximately 15 T-hangars that are proposed to be constructed. The total project cost is \$220,917 and the State share is \$198,825 (90%) and the sponsors share is \$22,092 (10%).

#### Action Required

**12. CAPITAL PLANNING PROCESS UPDATE—Dale Williams**

The Commission will be briefed on FAA's determination to fund FY 2008 projects at 25 percent less than the airport sponsor anticipated and the elimination discretionary funding. This will reduce the Commission FY 2008 anticipated federal funding by more than 50 percent. For those airport sponsors who are reluctant to pursue the reduced funding, FAA is receptive toward them submitting a grant application for design only. FAA has also requested that the Commission secure and deliver an updated listing of capital needs and revisions of the Airport Five-Year CIP for all NPIAS airports no later than March 31, 2008.

#### Information Only

**13. NON-COMPLIANCE WITH GRANT ASSURANCES —Victor Bird**

The Commission will be updated regarding the FAA determinations that the cities of Ada and Ardmore (Downtown Executive) failed to comply with grant assurances regarding asphalt quality on two recent pavement projects, and attempts to resolve the issues resulting from those determinations.

#### Information Only

**14. ELECTION OF CERTAIN OAC OFFICERS—Victor Bird**

The Commission will elect a new vice chairman and secretary as a result of the resignation of former Commissioner Joe Ogden in November 2007.

#### Action Required

15. **NEW BUSINESS** (any matter not known about or which could not be reasonably foreseen 24 hours before the meeting)
16. **COMMENTS FROM MEMBERS OF THE PUBLIC**
17. **ANNOUNCEMENT OF NEXT REGULAR MEETING** – 10 a.m., Thursday, April 10, 2008, at Oklahoma Water Resources Board
18. **ADJOURNMENT**