

**OKLAHOMA AERONAUTICS COMMISSION MEETING  
THURSDAY, SEPTEMBER 8, 2011, AT 10 AM  
OKLAHOMA DEPARTMENT OF TRANSPORTATION  
FIRST FLOOR COMMISSION ROOM  
200 NE 21<sup>ST</sup> STREET  
OKLAHOMA CITY OK**

**AGENDA**

1. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT—  
Chairman Armstrong**
2. **APPROVAL OF THE JULY 14, 2011, REGULAR COMMISSION MEETING MINUTES —  
Chairman Armstrong**

Action Required

3. **DIRECTOR'S REPORT— Victor Bird**
  - A. Legislative and Congressional Update
  - B. Update on Engineer Tax Credits for Aerospace Issues
  - C. Center for Aerospace Supplier Quality (CASQ) Update
  - D. AUVSI Conference and EAA AirVenture Briefing

Information Only

4. **FINANCIAL REPORT — Elaine Spell**  
The Commission will be briefed on the current budget figures for FY 2011.

Information Only

5. **TINKER AIR FORCE BASE UPDATE — Victor Bird**  
Director Bird will recognize Vince Howie, directorate of plans and programs of the the Oklahoma City Air Logistics Center, who will provide the Commission with a brief update on what is currently occurring on base.

Information Only

6. **CAPITAL IMPROVEMENT GRANT PROGRAM — Dale Williams**
  - A. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Claremore Regional Airport**. The proposed project will consist of the removal of an earth ridgeline that extends into and penetrates the approach surface at runway 35 end. The total project cost is \$513,000 and will be funded with \$486,210 of federal grant funds, \$12,795 state grant funds and \$13,995 of sponsor matching funds.

Action Required

- B. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Enid Woodring Regional Airport**. The proposed project will consist of the reconstruction of taxiways in the hangar area and specific areas on the main apron. The total project cost (construction cost only) is \$633,299 and will be funded with \$445,000 state grant funds and \$188,299 of sponsor funds.

Action Required

- C. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Kingfisher Municipal Airport**. The proposed project will consist of the construction of a paved 2,800' x 60' runway and connector taxiway. The total construction cost for the pavement section is \$927,375 and will be funded with \$400,000 state grant funds and \$527,376 of sponsor funds. The sponsor is also funding \$114,980 of the airfield lighting costs and 100 percent of the engineering, testing and inspection fees.

Action Required

- D. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Shawnee Regional Airport**. The proposed project will consist of the rehabilitation and strengthening of runway 17/35, removal of the MALS lighting system, improve the runway safety area to meet FAA standards, re-install the MALS lighting system and install new LED runway lights. The total project cost is \$3,838,732 and will be funded with \$3,524,477 of federal grant funds, \$221,006 state grant funds and \$93,249 of sponsor matching funds.

Action Required

- E. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Capital Improvement Program at **Stillwater Regional Airport**. The proposed project will consist of the realignment of the south and center portion of the parallel taxiway system, install taxiway lights, reconfigure the main apron and reconfigure the taxiway signage. The total project cost is \$4,044,758 and will be funded with \$3,497,520 of federal grant funds, \$363,158 state grant funds and \$184,080 of sponsor matching funds.

Action Required

7. **THREE-YEAR CAPITAL IMPROVEMENT PROGRAM — Victor Bird / Dale Williams**

- A. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will increase the Commission's maximum share for a new terminal building project at **Muskogee - Davis Field** from \$275,000 to \$500,000. The Commission will only participate in up to 50 percent of the project cost, not to exceed \$500,000.

Action Required

- B. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will increase the Commission's maximum share for a terminal building project at **Grove Municipal Airport** from \$275,000 to \$500,000. The Commission will only participate in up to 50 percent of project cost, not to exceed \$500,000.

Action Required

- C. The Commission will consider approving an amendment to the Three-year Capital Improvement Program that will identify an FY 2013 project for **Ada Municipal Airport**. The project will consist of the construction of a new terminal building. The Commission will only participate in up to 50 percent of the project cost, not to exceed \$500,000.

Action Required

- D. The Commission will consider approving an amendment to the Three-year Capital improvement Program that will identify an FY 2013 project for **West Woodward Municipal Airport**. The project will consist of the construction of a new terminal building. The Commission will only participate in up to 50 percent of the project cost, not to exceed \$500,000

Action Required

8. **OKLAHOMA AIRPORT SYSTEM PLAN — Dale Williams**

The Commission will be briefed on the results of the Commission's request for public comment regarding changes to the Oklahoma Airport System Plan and consider the following proposed changes:

- A. The deletion of Pond Creek Municipal Airport from the System Plan.

Action Required

- B. The deletion of Olustee Municipal Airport from the System Plan.

Action Required

- C. No change at this time regarding the Laverne Municipal Airport. The recommendation is based on Resolution 2011-7 stating the Town of Laverne will support the Laverne Municipal Airport whether it is in labor, materials, equipment, or money.

Action Required

9. **AVIATION EDUCATION GRANTS — Grayson Ardies**

The Commission will consider approving an aviation education contract for KISS Institute for Practical Robotics for its Botball educational robotics program. The contract will provide 50 percent of funding for eight teams to participate in the Botball Educational Robotics Program. The Aeronautics Commission would provide \$1,250 per team, while each team

would be responsible for the additional \$1,250. Approximately 650 students participated in the 2011 competition. *The requested amount is \$18,750; staff recommendation is for \$10,000.* (NOTE: OAC's Vivek Khanna will also give a brief presentation about the recently concluded Global Conference on Educational Robotics in Anaheim, Calif.)

Action Required

**10. EAA AIRVENTURE OSHKOSH — Victor Bird**

Commissioners will consider approving an additional \$1,534 for the Aeronautics Commission's share for costs associated with its partnership with the Northern Oklahoma Aviation Alliance during EAA AirVenture Oshkosh held July 25-August 1. During its July meeting, the Commission had approved \$600 for booth expenses and up to \$1,250 for a related luncheon sponsorship; however, the Commission's share of expenses was under stated after all final costs were tabulated and split among the four partners.

Action Required

**11. NATIONAL BUSINESS AVIATION ASSOCIATION 2011 — Victor Bird**

The Commission will consider approving a sponsorship for a breakfast to be held during the 2011 National Business Aviation Association Meeting & Convention Oct. 8-12 in Las Vegas, Nev. The breakfast will be co-sponsored by several Oklahoma partners, including the Oklahoma Department of Commerce. The sponsorship amount is not to exceed \$1,200.

Action Required

**12. OKLAHOMA AIRPORT OPERATORS ASSOCIATION — Dale Williams**

The Commission will consider renewing its annual membership in the Oklahoma Airport Operators Association (OAOA) for FY 2012 and serving as a sponsor for the OAOA Annual Conference, Feb. 26-29, 2012, in Tulsa. This request includes granting OAC's director the authority to approve a sponsorship in an amount up to \$5,000. Sponsors for the OAOA Annual Conference will receive various benefits, depending on their particular sponsorship level. OAOA will also conduct workshops on airport operations during the conference. OAOA President Gary Johnson will make a brief presentation before the Commission.

Action Required

**13. AIRCRAFT PILOT AND PASSENGER PROTECTION ACT — Grayson Ardies**

Since the law went into affect Oct, 1, 2010, the Aeronautics Commission has received seven permit applications. The agency is currently working with the Federal Aviation Administration to find a more efficient way to identify proposed structures that penetrate the imaginary surfaces listed in APPPA. The main concern is that not everyone is aware of the new law, which might be leading to some structures falling through the cracks.

Information Only

**14. ANNOUNCEMENT OF NEXT MEETING — Chairman Armstrong**

The Commission will announce the date, time and place for the next regularly scheduled meeting for the Oklahoma Aeronautics Commission, which is 10 a.m., November 10, 2011,

at the Oklahoma Department of Transportation in Oklahoma City.

15. **NEW BUSINESS** (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)
16. **COMMENTS FROM MEMBERS OF THE PUBLIC**
17. **ADJOURNMENT**