

Oklahoma Department of Labor



Received By

NOV 03 2009

Department of
Central Services

Lloyd L. Fields
COMMISSIONER OF LABOR

November 3, 2009

Gerry Smedley
Department of Central Services
Public Information Officer
P.O. Box 53218
2400 N. Lincoln, Suite 206
Oklahoma City, OK 73152

RE: Energy Conservation Plan

Dear Ms. Smedley:

Thank you for the opportunity to discuss the energy conservation plan required by Legislative action. This may seem somewhat abbreviated since we lease our cars from the state. We have no grounds to maintain and we lease our building with all bills paid.

Please let me know if I can provide further information.

Sincerely,

A handwritten signature in black ink, appearing to read "M. C. Leist", with a long horizontal flourish extending to the right.

M. C. Leist
Deputy Commissioner

MCL:cr

Enclosure

Oklahoma Department of Labor

Energy Conservation Plan

Goal	Action Steps	Anticipated Results
Vehicles		
Utilize appropriate size vehicles for various tasks	Review vehicle size for appropriate use	Smaller vehicles for tasks as identified
Utilize most efficient use of vehicles in the field	Project managers will review trip plans to avoid trip overlaps for maximum efficiency Project managers will review GPS findings to determine efficiency of the field staff	Minimum use of fuel and related auto conservation measures
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Space		
Keep utility use at minimum levels	Maintain controlled thermostats with limited access Work with property manager to provide appropriate lighting which meets state and federal standards	Stable temperature which result in less costly adjustments
Retention of desirable temperatures without great influence of outside conditions	Constructed for only two public use doors for building	Limit public access to maximum extent possible
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