



John S. Richard
Director

Brad Henry
Governor

STATE OF OKLAHOMA
DEPARTMENT OF CENTRAL SERVICES

PROCUREMENT INFORMATION MEMORANDUM 99-06

TO: All Certified Procurement Officers

REVISION DATE: August 17, 2006

SUBJECT: Agencies without CPO's

74 O.S. § 85.5.C. 11.b. states, "state agencies with certified procurement officers and internal purchasing procedures found compliant by the Director of the Department of Central Services pursuant to this section may make acquisitions in excess of Two Thousand Five Hundred Dollars (\$2,500.00) . . .".

You are reminded that agency purchasing authority reverts to \$2,500.00 at any time that your agency does not have a certified procurement officer on staff to accomplish acquisitions in excess of \$2,500.00 as provided by The Act.

Point of Contact for this memorandum is Keith Gentry, CPO, Contracts Manager
Phone: 405-522-4878 E-mail: keith_gentry@dcs.state.ok.us.

A handwritten signature in cursive script that reads "Betty Cairns".

Betty Cairns
State Purchasing Director