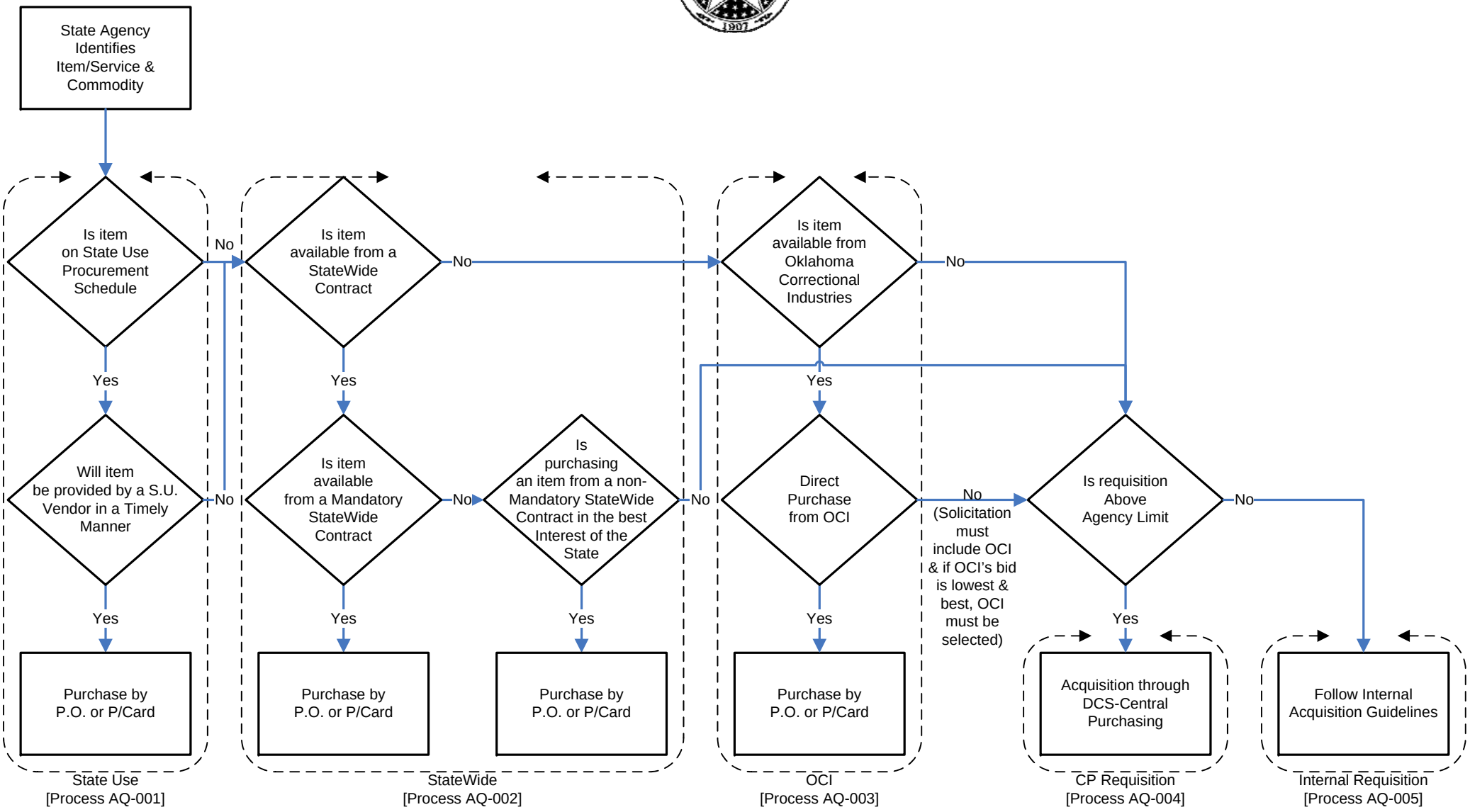
State Agency Identifies Item/Service & Commodity
Is item on State Use Procurement Schedule
No
Yes
Will item be provided by a S.U. Vendor in a Timely Manner
No
Yes
Purchase by P.O. or P/Card
State Use [Process AQ-001]
Is item available from a StateWide Contract
No
Yes
Is item available from a Mandatory StateWide Contract
No
Yes
Purchase by P.O. or P/Card
Is purchasing an item from a non-Mandatory StateWide Contract in the best Interest of the State
No
Yes
Purchase by P.O. or P/Card
StateWide [Process AQ-002]
Is item available from Oklahoma Correctional Industries
No
Yes
Direct Purchase from OCI
Yes
Purchase by P.O. or P/Card
OCI [Process AQ-003]
No (Solicitation must include OCI & if OCI's bid is lowest & best, OCI must be selected)
Is requisition Above Agency Limit
No
Yes
Acquisition through DCS-Central Purchasing
CP Requisition [Process AQ-004]
Follow Internal Acquisition Guidelines
Internal Requisition [Process AQ-005]