



**John S. Richard**  
Director

**Brad Henry**  
Governor

**STATE OF OKLAHOMA**  
**DEPARTMENT OF CENTRAL SERVICES**

March 21, 2005

RE: Professional Service Contracts

Reminder - 74 O.S. § 85.7.A.3.c. requires state agencies to notify the State Purchasing Director within fifteen (15) days following the completion of an acquisition for contracts for master custodian banks or trust companies, investment managers, investment consultants, and actuaries for the state retirement systems, CompSource Oklahoma, State and Education Employees Group Insurance Board (OSEEGIB), pension fund management consultants of the Oklahoma State Pension Commission and the Commissioners of the Land Office and other professional services as defined in 18 O.S. § 803 and contracts with financial institutions to act as depositories and managers of the Oklahoma College Savings Plan accounts, which are exempt from the competitive bidding procedures of 74 O.S. §85.4.

The notification should list the following: vendor name, purchase order number, purchase order date, dollar amount and brief description of the professional service.

Please note that the professional services mentioned above are only exempt from the competitive bidding procedures, but are not exempt from the other requirements of the Central Purchasing Act.

If you have any questions, please contact Betty Cairns at phone 405-521-2115 or via e-mail at [Betty\\_Cairns@dcs.state.ok.us](mailto:Betty_Cairns@dcs.state.ok.us)

*"SERVICE, QUALITY, INTEGRITY"*

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